

## MAYSVILLE BOARD OF COMMISSIONERS

Thursday, 8 January 2015; 5:15 p.m.

### REGULAR MEETING

Maysville Municipal Building

The Board of Commissioners of the City of Maysville, Kentucky met in a regular meeting on Thursday, Jan. 8, 2015 at 5:15 p.m. at the Maysville Municipal Building. Present: Commissioner Judy Pfeffer, Commissioner Kelly Ashley, Commissioner Robert Boone, Commissioner Victor McKay, and Mayor David Cartmell. Also present: City Manager Ray Young, City Clerk Lisa Dunbar, City Attorney Sue Brammer, Comptroller Romie Griffey, Projects Coordinator David Hord, Police Chief Ron Rice, Fire Chief Eric Bach, Asst. Comptroller/HR Director Karen Cracraft, Utility Manager Eddie Wenz, Tourism Director Suzie Pratt, Public Works Director Rick Truesdell, Zoning Administrator Matt Wallingford, Building Official Wells, Codes Officer Nicole Jones, and Asst. City Attorney Kelly Caudill. Others present: The Ledger Independent and WFTM.

### MINUTES & REPORTS

**Motion** by Commissioner Pfeffer, second by Commissioner Ashley to approve the minutes of the Dec. 11, 16, and 31, 2014 meetings and department reports as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

### DISCUSSION: BOW HUNTING

Conservation Officer Cory Ellis recommended that bow hunting be allowed within the City limits with the stipulation of a buffer zone of 100-150 yards from residential structures and exclude crossbows. Ellis said he did believe that hunting would help reduce crop damage on farms within the city.

**Motion** by Commissioner Boone, second by Commissioner Ashley for the City Attorney to prepare an ordinance permitting bow hunting of deer in agriculture 1 zones in the city limits with a buffer zone of 250 yards from residential structures. Upon call of roll, voting is as follows: Voting aye: Commissioner Ashley, Commissioner Boone, and Commissioner McKay. Voting nay: Commissioner Pfeffer and Mayor Cartmell. Motion passes.

### RESIGNATION: PUBLIC WORKS

The following memorandum was presented to the Board of Commissioners:

Date: December 16, 2014  
To: Karen Cracraft, Humane Resources Director  
From: Rick Truesdell, Director of Public Works  
Re: Codie Pollitt

On December 16, 2014 Codie Pollitt resigned his full time position with the Public Works Department.

**Motion** by Commissioner Pfeffer, second by Commissioner McKay to accept the resignation of Codie Pollitt. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

COMMITTEE APPOINTMENTS

**Motion** by Commissioner Pfeffer, second by Commissioner Ashley to approve the following committee appointments:

Commissioner McKay to the I.N. Foster Committee  
Commissioner Boone to the Ambulance Committee  
Commissioner Ashley to the Landfill Committee  
Commissioner Pfeffer to the Recreation Park Committee  
Commissioners Boone and Pfeffer to the Audit Committee

Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING COX BUILDING LEASE WITH ORVAG

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 15-01**

**RESOLUTION AUTHORIZING LEASE WITH  
OHIO RIVER VALLEY ARTISTS GUILD, INC.**

WHEREAS, Ohio River Valley Artists Guild, Inc. is a non-profit Kentucky corporation which desires to offer classes and display work in downtown Maysville; and

WHEREAS, the City desires to offer free rental space in the Cox Building for Ohio River Valley Artists Guild, Inc. in order to attract people to downtown Maysville and provide space for a needed service in downtown Maysville in the Cox Building;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a Lease with Ohio River Valley Artists Guild, Inc. for Suite 5, Cox Building for a term from 1 January 2015 to 30 June 2015, with five annual automatic renewals for no rent in order to foster the arts in downtown Maysville.

**Motion** by Commissioner Ashley, second by Commissioner Boone to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING COX BUILDING LEASE WITH DOWNING  
PERFORMING ARTS ACADEMY

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 15-02**

**RESOLUTION AUTHORIZING LEASE WITH  
THE DOWNING PERFORMING ARTS ACADEMY, INC.**

WHEREAS, The Downing Performing Arts Academy, Inc. is a non-profit Kentucky corporation which offers classes in downtown Maysville; and

WHEREAS, the City desires to offer free rental space in the Cox Building for The Downing Performing Arts Academy in order to attract people to downtown Maysville and provide space for a needed service in downtown Maysville;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a Lease with The Downing Performing Arts Academy, Inc. for Suite 4, Cox Building for a term from 1 January 2015 to 30 June 2015, with five annual automatic renewals for no rent in order to foster the arts in downtown Maysville.

**Motion** by Commissioner Pfeffer, second by Commissioner McKay to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING COX BUILDING LEASE WITH AMANDA HANKINSON

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 15-03**

**RESOLUTION AUTHORIZING LEASE WITH AMANDA HANKINSON**

WHEREAS, Amanda Hankinson was the winner of Maysville Community and Technical College's Maysville Regional Entrepreneur Center's Picture Plan Competition; and

WHEREAS, the winner of the competition receives rental space in the Cox Building for two years;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a Lease with Amanda Hankinson for Suite 3, Cox Building for a term from 1 January 2015 to 30 June 2015, with automatic renewals until 7

November 2016 for rent of \$100 per month which rent shall be returned at the rate of \$100 per month at the expiration of the term as long as Amanda Hankinson is renting business space within the City limits of Maysville but not to exceed the amount of rent collected by the City.

**Motion** by Commissioner Pfeffer, second by Commissioner Ashley to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING CODE OF ORDINANCES SECTION 240.04, FOOD TRUCKS

The following ordinance was presented to the Board of Commissioners upon second reading:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Ordinance No. 15-01**

**AN ORDINANCE AMENDING  
CODE OF ORDINANCES SECTION 240.04**

Summary

This Ordinance amends Code of Ordinances Section 240.04, Regulation of Mobile Food Unit Vendors, to change the hours of operation from 10 a.m. and sunset to 6 a.m. and sunset.

**Motion** by Commissioner Pfeffer, second by Commissioner Boone to adopt the ordinance as presented upon second reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING AGREEMENT WITH MCA

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 15-04**

**RESOLUTION AUTHORIZING BILLING  
AGREEMENT WITH MEDICAL CLAIMS ASSISTANCE, INC.**

WHEREAS, the City has used Medical Claims Assistance, Inc. to bill for ambulance services and wants to continue the arrangement;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the billing agreement with Medical Claims Assistance, Inc.

**Motion** by Commissioner Pfeffer, second by Commissioner Ashley to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

CLOSED SESSION

**Motion** by Commissioner Pfeffer, second by Commissioner Ashley to go into closed session pursuant to KRS 61.810(1)(b) to discuss acquisition or sale of real property and (1)(f) to discuss personnel. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

**Motion** by Commissioner Pfeffer, second by Commissioner Boone to return to open session. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

No action was taken.

ADJOURNMENT

**Motion** by Commissioner Ashley, second by Commissioner Boone to adjourn. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

  
MAYOR

  
CITY CLERK