

MAYSVILLE BOARD OF COMMISSIONERS

Thursday, 9 April 2015; 5:15 p.m.

REGULAR MEETING

Maysville Municipal Building

The Board of Commissioners of the City of Maysville, Kentucky met in a regular meeting on Thursday, April 9, 2015 at 5:15 p.m. at the Maysville Municipal Building. Present: Commissioner Judy Pfeffer, Commissioner Kelly Ashley, Commissioner Robert Boone, Commissioner Victor McKay, and Mayor David Cartmell. Also present: City Manager Ray Young, City Clerk Lisa Dunbar, City Attorney Sue Brammer, Comptroller Romie Griffey, Projects Coordinator David Hord, Police Chief Ron Rice, Fire Chief Eric Bach, Asst. Comptroller/HR Director Karen Cracraft, Utility Manager Eddie Wenz, Tourism Director Suzie Pratt, Public Works Director Rick Truesdell, Zoning Administrator Matt Wallingford, Building Official Wells, and Codes Officer Nicole Jones, and Asst. City Attorney Kelly Caudill. Others present: The Ledger Independent, The Maysville Mercury, and WFTM.

MINUTES AND REPORTS

Motion by Commissioner Pfeffer, second by Commissioner Boone to approve the minutes and department reports as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

PUBLIC COMMENT

Patty North addressed the Board of Commissioners regarding an Earth Month fundraiser she is sponsoring through her salon and spa in conjunction with Aveda. The event culminates Apr. 30, 6-8 p.m.

Charlotte Lundergan approached the Board of Commissioners with concerns about debris and cars on sidewalks and property neglect in the West End in the area of her restaurant, Caproni's.

Bruce Carlson challenged the City to make more investment in the West End and proposed a continuation of the River Walk down to Plugtown, which he said he would fund.

RESIGNATION: POLICE DEPARTMENT

The following letter was presented to the Board of Commissioners:

To Whom It May Concern:

I am very honored to have worked for the Maysville Police Department and have gained a considerable amount of knowledge from my job in the time that I have spent here. However, it is with much sadness to inform you that I am giving my resignation as Police Officer effective as of April 18th, 2015.

I would like to take this opportunity to say that making this decision has been difficult, as working at the Maysville Police Department has been a positive experience and one for which I am grateful. I made this decision, not because I'm unhappy with the opportunities that the department has present, but I feel that it is in the best interest of my family and career.

I would like to say thank you to the City of Maysville and the Police Department for sending me to the police academy and giving me the chance to proof myself, and the opportunity to better my skill while serving the community for over a year and a half. I have enjoyed working for the agency and appreciate the support provided to me during my tenure with the department.

It has been a pleasure working for the Maysville Police Department and I wish the agency continued success in the future. Thank you for this great learning opportunity.

Sincerely,
Jonathan Hughes

Motion by Commissioner Pfeffer, second by Commissioner Boone to approve the resignation of Jonathan Hughes. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

APPOINTMENTS: COMMUNICATIONS

The following memorandum was presented to the Board of Commissioners

Date: April 6, 2015
From: Chief Rice
Subject: Telecommunications Appointment
To: Honorable Mayor and City Commissioners

Respectfully request the appointment of Caleb Lyons and Breanna Well as dispatchers within the Maysville Police Departments E-9111 Communications Section.

Both Individuals have successfully completed an extremely rigorous background and testing phase, both locally and with the Department of Criminal Justice Training.

Communications Supervisor Kenneth Adamson looks forward to adding these willing individuals to his section.

Ronald J. Rice

Motion by Commissioner Pfeffer, second by Commissioner Ashley to approve the appointments of Caleb Lyons and Breanna Well. Upon call of roll, voting is as follows: Voting aye:

Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

DISCUSSION: MAY MEETING

Due to a personal conflict, City Manager Ray Young said he would not be able to attend the next scheduled regular City Commission meeting. The Board of Commissioners agreed to meet in special session on Monday, May 11, rather than on the 14th.

NOTICE: CVS GRANT

Police Chief Ron Rice announced that the City has received a grant from CVS Pharmacy to put in a drug collection box for the lobby of the Police Department. This will allow residents to safely dispose of prescription drugs.

RESOLUTION RE: FEDERAL MOGUL

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 15-37**

RESOLUTION AUTHORIZING APPLICATION TO KEDFA

WHEREAS, the City of Maysville has determined that it is in the best interests of the citizens of Maysville, Kentucky to submit an application to the Kentucky Economic Development Finance Authority (KEDFA) for an E.D.B. grant for the Federal-Mogul Motorparts Corporation;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, as follows:

1. That the submission of an application for KEDFA grant fund not to exceed \$150,000 is hereby authorized. The project will foster industrial development and create jobs.

2. That the Mayor is hereby authorized and directed to sign the grant application, statement of assurance and any and all other documents necessary for the submission of the application and development of the project.

Motion by Commissioner Ashley, second by Commissioner McKay to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION: HOSPICE OF HOPE

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 15-38**

**RESOLUTION AUTHORIZING
CONTINUATION OF AGREEMENT WITH HOSPICE OF HOPE**

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the letter confirming the continuation of the Service-Level Agreement for Disaster and Emergency Recovery between City of Maysville and Hospice of Hope Inc. for an additional one year term.

Motion by Commissioner Pfeffer, second by Commissioner Boone to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING LEASE WITH KCTCS

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 15-39**

**RESOLUTION AUTHORIZING LEASE RENEWAL WITH
KENTUCKY COMMUNITY AND TECHNICAL COLLEGE SYSTEM**

WHEREAS, Kentucky Community and Technical College System leases the first floor of the Cox Building except for Suite 3, Two East Third Street, Maysville, Kentucky for use as a Culinary Arts Program;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a Lease Renewal Agreement for an additional year.

Motion by Commissioner Ashley, second by Commissioner McKay to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Abstaining: Commissioner Boone, Motion passes.

RESOLUTION AUTHORIZING LETTER OF SUPPORT FOR WOMEN'S CRISIS CENTER

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 15-40**

**RESOLUTION AUTHORIZING LETTER OF SUPPORT
FOR WOMEN'S CRISIS CENTER**

WHEREAS, the Women's Crisis Center provides a valuable community service in the operation of their Domestic Violence Emergency Shelter,

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a letter approving and supporting the Domestic Violence Emergency Shelter operated by the Women's Crisis Center in Maysville, Kentucky.

Motion by Commissioner Boone, second by Commissioner Pfeffer to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE RE: REZONING GMP DEVELOPMENT

The following ordinance was presented to the Board of Commissioners upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 15C-9**

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP TO REZONE 1.119 ACRES
BETWEEN THE LAUREL OAKS GOLF COURSE CLUBHOUSE AND OAKPOINTE
DRIVE FROM BUSINESS B-1 TO TOWNHOME TH-1**

Summary

This Ordinance rezones from Business B-1 to Townhome TH-1 1.119 acres located between the Laurel Oaks Golf Course Clubhouse and Oakpointe Drive, Maysville, Kentucky. This Ordinance amends the official zoning map of the City of Maysville accordingly.

Motion by Commissioner Pfeffer, second by Commissioner McKay to pass the ordinance as presented upon first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE ADOPTING LOWE DRIVE

The following ordinance was presented to the Board of Commissioners upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 15-10**

**AN ORDINANCE ACCEPTING
0.257 ACRE PARCEL OF LOWE DRIVE**

Summary

This Ordinance accepts 0.257 acre parcel of Lowe Drive from The Ben M. Lowe and Connie S. Lowe Revocable Living Trust, including the utilities within the street right-of-way and appurtenant utility easements.

Motion by Commissioner Pfeffer, second by Commissioner Boone to pass the ordinance as presented upon first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING QUALIFICATIONS FOR COMPTROLLER POSITION

The following ordinance was presented to the Board of Commissioners upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 15-11**

**AN ORDINANCE AMENDING QUALIFICATIONS
FOR COMPTROLLER**

Summary

This Ordinance amends Code of Ordinances Sections 70.175 and 70.176 to revise the qualifications of Comptroller to eliminate the residency requirement, require the Comptroller be a fulltime employee, and require that any private accounting practice be located off the City's premises. This Ordinance also eliminates the responsibility of Comptroller to act as Executive Director of the City of Maysville Industrial Development Authority.

Motion by Commissioner Pfeffer, second by Commissioner Ashley to pass the ordinance as presented upon first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner

Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING ORDINANCE RE: CHECK SIGNING

The following ordinance was presented to the Board of Commissioners upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 15-12**

AN ORDINANCE AMENDING CHECK SIGNING

Summary

This Ordinance amends Code of Ordinances Section 132.03 to allow the Comptroller, Assistant Comptroller and ~~Accounts Payable Clerk~~ Planning and Zoning Administrator to sign checks provided there shall be two signatures on all checks.

Motion by Commissioner McKay, second by Commissioner Ashley to pass the ordinance as presented upon first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING PAY PLAN

The following ordinance was presented to the Board of Commissioners upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 15-13**

**AN ORDINANCE AMENDING PAY PLAN FOR CLASSIFIED
CITY EMPLOYEES AND NON-ELECTED OFFICIALS FOR
SERVICES RENDERED BEGINNING 1 JULY 2014.**

Summary

This Ordinance amends the pay plan for regular City employees and non-elected officials by job classification to add a salary range for full time Comptroller.

Motion by Commissioner McKay, second by Commissioner Pfeffer to pass the ordinance as presented upon first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING THE ANNUAL BUDGET FOR FYE 2015

The following ordinance was presented to the Board of Commissioners upon second reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 15-07**

AN ORDINANCE AMENDING THE CITY OF MAYSVILLE, KENTUCKY ANNUAL BUDGET FOR FISCAL YEAR 1 JULY 14 THROUGH 30 JUNE 2015

WHEREAS, an annual budget proposal and message has been prepared and delivered to the Board of Commissioners by the City Manager pursuant to KRS 91A.030 and Code of Ordinances section 131.01; and

WHEREAS, the Board of Commissioners has reviewed such a budget proposal and made the following necessary modifications.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MAYSVILLE, KENTUCKY, as follows:

- (1) The General Fund budget for the City's fiscal year ending 30 June 15, adopted 16 June 2014 by Ordinance No. 14-15 is amended as follows:
- (2)

	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>INCREASE/ DECREASE</u>
Resources available			
Fund balance carried forward	5,374,000	5,374,000	0
Revenue			
Intergovernmental Revenue	1,560,000	3,460,000	1,900,000
Appropriations			
Capital	2,837,000	3,737,000	1,900,000
Estimated Fund Balance			
End of Year	5,374,000	5,374,000	0

Motion by Commissioner Pfeffer, second by Commissioner Boone to adopt Ordinance 15-07 as presented upon second reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING CODE OF ORDINANCES 240.04, FOOD TRUCKS

The following ordinance was presented to the Board of Commissioners upon second reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 15-08**

**AN ORDINANCE AMENDING
CODE OF ORDINANCES SECTION 240.04**

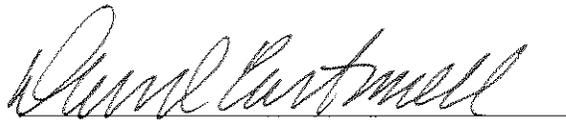
Summary

This Ordinance amends Code of Ordinances Section 240.04, Regulation of Mobile Food Unit Vendors, to provide a new subsection permitting a Mobile Food Unit Vendor to operate once per calendar year within the historic districts for a business special event held in conjunction with a host, subject to approval.

Motion by Commissioner Boone, second by Commissioner McKay to adopt Ordinance 15-08 as presented upon second reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.

ADJOURMENT

Motion by Commissioner Boone, second by Commissioner Pfeffer to adjourn. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner Boone, Commissioner McKay and Mayor Cartmell, Motion passes.



MAYOR



CITY CLERK