

## **MAYSVILLE BOARD OF COMMISSIONERS**

Thursday, 9 February 2012; 5:15 p.m.

### **REGULAR MEETING**

Maysville Municipal Building

The Board of Commissioners of the City of Maysville, Kentucky met in a regular meeting on Thursday, Feb. 9, 2011 at 5:15 p.m. at the Maysville Municipal Building. Present: Commissioner John Mains, Commissioner Kelly Ashley, Commissioner Judy Pfeffer, Commissioner Rick Litton and Mayor David Cartmell. Also present: City Manager Ray Young, City Clerk Lisa Dunbar, City Attorney Sue Brammer, Comptroller Romie Griffey, Police Chief Ron Rice, Fire Chief Eric Bach, Asst. Comptroller/HR Director Karen Cracraft, Utility Manager Eddie Wenz, Tourism/Renaissance Director Duff Giffen, Public Works Director Rick Truesdell, Zoning Administrator Matt Wallingford, Building Official Wells, Codes Officer Nicole Jones, and Asst. City Attorney Kelly Caudill. Absent: City Engineer Sam Baker. Others present: The Ledger Independent and WFTM.

### MINUTES FROM 12/8/11 MEETING & DEPARTMENT REPORTS

**Motion** by Commissioner Pfeffer, second by Commissioner Ashley to approve the minutes and reports as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

### GO RED FOR WOMEN IN FEBRUARY

HR Director Cracraft explained that the city, at the request of the City Manager, would be promoting awareness of women's heart health during the month of February. A number of programs, including a blood drive, were planned.

### APPOINTMENTS: POLICE DEPARTMENT

The following memorandum was presented to the Board of Commissioners:

From: Ronald J. Rice  
Re: Appointments  
To: Honorable Mayor and City Commissioners  
Da: January 3, 2012

I respectfully request appointments of Christopher L. Conley and Paul David Mellenkamp to probationary police officer with the Maysville police department, beginning Monday January 16, 2012. Both Christopher and Paul have completed all components of the cities and the department of criminal justice training hiring process and we anticipate them being an excellent addition to our department.

Respectfully,

Ronald J. Rice  
Chief

**Motion** by Commissioner Mains, second by Commissioner Litton to approve the appointments of Christopher L. Conley and Paul David Mellenkamp as probationary police officers. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

#### APPOINTMENT

The Board of Commissioners was presented with a recommendation by the Mayor to appoint Ada Brooks to fill the unexpired term of Dorothy Commodore on the Housing Authority of Maysville board. The term will expire March 13, 2014.

**Motion** by Commissioner Ashley, second by Commissioner Pfeffer to appoint Ada Brooks to the Housing Authority of Maysville Board. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

#### PUBLIC COMMENT

The Board of Commissioners was addressed by residents of the four-hundred block of West 2<sup>nd</sup> Street regarding a public parking lot. Resident Eric Zempter explained that when the city striped the lot, one space was lost. He requested that the city gravel an adjacent grass area to allow parking there, which would provide two or three additional spaces. City Manager Young said that he would have the public works director and city engineer look at the situation and see what could be done.

#### RESOLUTION AUTHORIZING MAYOR TO SIGN RIVER PARK CONTRACT

The Board of Commissioners agreed to re-bid the contract with different terms.

#### RESOLUTION AUTHORIZING MEDICAL CLAIMS ASSISTANCE CONTRACT

The following resolution was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 12-01**

**RESOLUTION AUTHORIZING  
MEDICAL CLAIMS ASSISTANCE CONTRACT**

WHEREAS, Medical Claims Assistance, Inc. has served as the billing agent for the

Maysville-Mason County Ambulance service; and

WHEREAS, the term of the previous Agreement with Medical Claims Assistance, Inc. has expired;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a Billing Agreement with Medical Claims Assistance, Inc. to provide billing for Maysville–Mason County Ambulance.

**Motion** by Commissioner Ashley, second by Commissioner Litton to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING ADOPTION OF MUTUAL AID AGREEMENT

The following resolution was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 12-02**

**RESOLUTION AUTHORIZING  
ADOPTION OF COMMONWEALTH STATEWIDE EMERGENCY MANAGEMENT  
MUTUAL AID AND ASSISTANCE AGREEMENT**

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Commonwealth of Kentucky Statewide Emergency Management Mutual Aid and Assistance Agreement is hereby approved and adopted and that the Mayor is hereby authorized and directed to execute the Agreement and the Director of Emergency Management is hereby authorized to request, offer, or otherwise provide aid and assistance under the terms of the Agreement for and on behalf of City of Maysville, a public entity established under the laws of the Commonwealth of Kentucky and to file a copy of this resolution with the Kentucky Division of Emergency Management for the purpose of entering into the agreement and thereby become a party to the Commonwealth of Kentucky Statewide Emergency Management Mutual Aid and Assistance Agreement.

**Motion** by Commissioner Pfeffer, second by Commissioner Mains to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING BRIDGE POSTING COMPLIANCE STATEMENT

The following resolution was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 12-03**

RESOLUTION AUTHORIZING BRIDGE  
POSTING COMPLIANCE STATEMENT

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the Statement of Compliance with National Bridge Posting Requirements.

**Motion** by Commissioner Pfeffer, second by Commissioner Ashley to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING COMMUNITY VIDEO BOOK TOUR AGREEMENT

The following resolution was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 12-04**

RESOLUTION AUTHORIZING  
COMMUNITY VIDEO TOUR BOOK AGREEMENT

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the Community Video Tour Book Agreement with CGI Communications, Inc.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MAYSVILLE, KENTUCKY, this 12 January 2012.

**Motion** by Commissioner Ashley, second by Commissioner Litton to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING CRUMB RUBBER GRANT APPLICATION

The following resolution was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 12-05**

**RESOLUTION AUTHORIZING CRUMB  
RUBBER GRANT APPLICATION**

WHEREAS, the Energy and Environment Cabinet is accepting grant proposals for projects that promote the use of recycled waste tires for athletic fields, playgrounds and other crumb rubber applications,

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a crumb rubber grant application and the supporting documentation.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MAYSVILLE, KENTUCKY, this 12 January 2012.

**Motion** by Commissioner Pfeffer, second by Commissioner Ashley to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

**MUNICIPAL ORDER APPROVING MAYSVILLE-MASON COUNTY COMPREHENSIVE PLAN**

The following municipal order was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
MUNICIPAL ORDER No. 12-01**

**MUNICIPAL ORDER APPROVING  
MAYSVILLE-MASON COUNTY COMPREHENSIVE PLAN**

WHEREAS, Zoning Administrator for the City of Maysville, has prepared a Comprehensive Plan which has been reviewed by City officials and staff members; and

WHEREAS, a public hearing was held on December 7, 2011 to hear comments on the Comprehensive Plan;

NOW THEREFORE, IT IS NOW ORDERED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Maysville-Mason County Comprehensive Plan is hereby adopted.

Motion by Commissioner Mains, second by Commissioner Pfeffer to adopt the municipal order as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

MUNICIPAL ORDER AUTHORIZING TITLE VI NOTICE OF PROTECTIONS AGAINST DISCRIMINATION

The following municipal order was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
MUNICIPAL ORDER No. 12-02**

MUNICIPAL ORDER AUTHORIZING TITLE VI NOTICE  
OF PROTECTIONS AGAINST DISCRIMINATION

IT IS NOW ORDERED BY THE CITY OF MAYSVILLE, KENTUCKY, that the TITLE VI NOTICE OF PROTECTION AGAINST DISCRIMINATION is hereby adopted by the City of Maysville.

**Motion** by Commissioner Pfeffer, second by Commissioner Ashley to adopt the municipal order as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING CODE OF ORDINANCES SECTION 231.03

The Board of Commissioners was presented with the following ordinance upon first reading:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Ordinance No. 12-\_\_\_\_\_**

AN ORDINANCE AMENDING CODE OF ORINANACES  
SECTION 231.03 LICENSES; LICENSE FEES

Summary



This Ordinance amends Code of Ordinances Section 231.03 to add alcoholic beverage license categories for distiller and microbrewery and to add annual license fees of \$500 for each category.

**Motion** by Commissioner Mains, second by Commissioner Ashley to pass the ordinance as presented on first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

#### RESOLUTION ESTABLISHING TEMPORARY ACCESS

The following resolution was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 12-06**

#### RESOLUTION AUTHORIZING TEMPORARY ACCESS EASMENT

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the City Engineer is hereby authorized to obtain temporary access easement from Mitsubishi and Southern States to provide better traffic flow during construction of the South Loop.

**Motion** by Commissioner Pfeffer, second by Commissioner Ashley to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

#### ADJOURNMENT

**Motion** by Commissioner Pfeffer, second by Commissioner Mains to adjourn. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.