

**MAYSVILLE BOARD OF COMMISSIONERS**

Thursday, Dec. 9, 2010; 5:15 p.m.

REGULAR MEETING

Maysville Municipal Building

The Board of Commissioners of the City of Maysville, Kentucky met in a regular meeting on Thursday, 9 December 2010 at 5:15 p.m. at the Maysville Municipal Building. Present: Commissioner John Mains, Commissioner Judy Pfeffer, Commissioner Rick Litton, Commissioner Kelly Ashley and Mayor David Cartmell. Also present: City Manager Ray Young, City Clerk Lisa Dunbar, City Attorney Sue Brammer, Police Chief Kent Butcher, Asst. Fire Chief Jeff Brammer, Asst. Comptroller/HR Director Karen Cracraft, Utility Manager Eddie Wenz, Tourism/Renaissance Director Duff Giffen, Public Works Director Rick Truesdell, Zoning Administrator Matt Wallingford, Building Official Wells, Codes Officer Nicole Jones. Absent: Comptroller Romie Griffey, City Engineer Sam Baker, and Asst. City Attorney Kelly Caudill. Others present: The Ledger Independent and WFTM.

MINUTES & DEPARTMENT REPORTS

**Motion** by Commissioner Mains, second by Commissioner Ashley to approve the minutes of the Nov. 18, 2010 Board of Commissioners Meeting and November department reports as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Pfeffer, Commissioner Litton, Commissioner Ashley, and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING MAYOR TO SIGN DRUG TESTING CERTIFICATION OF COMPLIANCE

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 10-77**

**A RESOLUTION AUTHORIZING CERTIFICATE OF COMPLIANCE  
TO FEDERAL TRANSIT**

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the Certificate of Compliance with Federal Transit Administration Regulations on the Prevention of Alcohol and Prohibited Drug Misuse in Transit Operations.

**Motion** by Commissioner Pfeffer, second by Commissioner Litton to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Pfeffer, Commissioner Litton, Commissioner Ashley, and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING ARTS COUNCIL GRANT

The following resolution was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 10-78**

**RESOLUTION AUTHORIZING EXTENSION OF  
KENTUCKY ARTS COUNCIL GRANT**

WHEREAS, the Kentucky Arts Council has previously awarded the City of Maysville a grant with a deadline of December 31, 2010;

WHEREAS, the City of Maysville is unable to meet the deadline because of the fire damage sustained by the Cox Building;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is authorized and directed to execute all necessary forms to extend the Kentucky Arts Council Cultural District Grant from December 31, 2010 to March 31, 2011.

**Motion** by Commissioner Ashley, second by Commissioner Litton to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Pfeffer, Commissioner Litton, Commissioner Ashley, and Mayor Cartmell, Motion passes.

RESOLUTION APPROVING NEGOTIATIONS WITH AMEC

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 10-79**

**RESOLUTION APPROVING  
NEGOTIATIONS WITH AMEC**

WHEREAS, the City is expecting a notification from FEMA requiring a levee certification for the City of Maysville floodwall; and

WHEREAS, the City will need an engineering firm for the certification process; and

WHEREAS, the City staff has reviewed proposals from AMEC, Howerton, S&ME and FTC&H;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the City Manager and the City Engineer are authorized to enter into contract negotiations with AMEC to provide FEMA Levee Certification Professional Services for

the City of Maysville which proposal shall be presented to the Board of Commissioners in January for review and approval.

**Motion** by Commissioner Pfeffer, second by Commissioner Mains to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Pfeffer, Commissioner Litton, Commissioner Ashley, and Mayor Cartmell, Motion passes.

RESOLUTION APPROVING PLEDGEE AGREEMENT FORM

The following resolution was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 10-80**

RESOLUTION AUTHORIZING PLEDGEE AGREEMENT FORM

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a Pledgee Agreement Form to the Federal Reserve Bank of Boston authorizing Romie Griffey, Comptroller, Karen Cracraft, Assistant Comptroller, and Sharon Swisher, Accounts Payable Clerk to take action on the account.

**Motion** by Commissioner Mains, second by Commissioner Pfeffer to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Pfeffer, Commissioner Litton, Commissioner Ashley, and Mayor Cartmell, Motion passes.

RESOLUTION DESIGNATING REPRESENTATIVES TO PURCHASE SURPLUS PROPERTY

The following resolution was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 10-81**

RESOLUTION AUTHORIZING DESIGNATED REPRESENTATIVES  
TO PURCHASE SURPLUS PROPERTY

WHEREAS, the City of Maysville sometimes purchases federal surplus property;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute an Authorized Representative form designating Ramon Young, City Manager, Eric Bach, Fire Chief, Rick Truesdell, Director of Public Works, and Eddie Wenz, Utilities Manager, to acquire

federal surplus property on behalf of the City of Maysville for purchases of less than \$20,000.

**Motion** by Commissioner Mains, second by Commissioner Ashley to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Pfeffer, Commissioner Litton, Commissioner Ashley, and Mayor Cartmell, Motion passes.

### RESOLUTION TO ACCEPT ROADWAY SECTIONS

The following resolution was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 10-82**

### RESOLUTION TO ACCEPT ROADWAY SECTIONS

WHEREAS, the Kentucky Department of Highways proposes to construct a project, designated as 9-124.01 to provide a connector around the City of Maysville beginning at a point along US Highway 68 extending northwesterly to a point of intersection with KY 9 and US Highway 62 (Clyde T. Barbour Highway), and

WHEREAS, this project is deemed to be a fully controlled access highway, and

WHEREAS, upon the completion of this construction project and standard maintenance of existing state routes, the City of Maysville agrees to accept the ownership and/or maintenance responsibility of the following reconstructed roadway sections and their adjacent right of way into the City Road System;

#### **Plan Sheet Description (Refer to Plan Sheet)**

	<b>Length</b>
Sheet R41 a. <b>Reconstructed Approach "A"</b> Beginning at a point of right of way approximately 99.32 feet right from center of new mainline station 727+98.21 , and traveling south-easterly approximately 185.68 feet.	<b>0.035 mile</b>
Sheet R 41 b. <b>Reconstructed Garrison Lane</b> Beginning at a point of intersection with Reconstructed Approach "A" station 51+70.00, and extending south to a junction with existing Garrison Lane, an approximate length of 1072.20 feet.	<b>0.203 mile</b>
Sheet R41 c. <b>Approach "B"</b> Beginning at a point of right of way approximately 149.18 feet left from center of new mainline station 727+98.21, and extending to a point of right of way	<b>0.065 mile</b>

approximately 343.00 feet west.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that it agrees to accept the conditions set forth in this Resolution.

**Motion** by Commissioner Pfeffer, second by Mayor Cartmell to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Pfeffer, Commissioner Litton, Commissioner Ashley, and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING DOCUMENTS FOR KENTON POINTE ASSISTED LIVING PROJECT

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 10-83**

RESOLUTION AUTHORIZING DOCUMENTS FOR KENTON  
POINTE ASSISTED LIVING PROJECT

WHEREAS, the City of Maysville has applied for a CDBG Grant for the Kenton Pointe Assisted Living Project which grant has been approved;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the Acceptance Letter for the CDBG Funds, a letter of assurance that all comments and conditions of the Clearing House review will be met; the contract for professional services with Buffalo Trace Area Development District which provides for payment to Buffalo Trace Area Development District of fees not to exceed \$50,000. It is further resolved that the Mayor and City Manager are authorized and directed to execute an authorized signature form for the Grant Agreement.

**Motion** by Commissioner Ashley, second by Commissioner Pfeffer to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Pfeffer, Commissioner Litton, Commissioner Ashley, and Mayor Cartmell, Motion passes.

RESOLUTION RE: COST OVERRUN FOR KENTON POINTE ASSISTED LIVING

The following resolution was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 10-84**



A RESOLUTION RE: COST OVERRUN FOR KENTON POINTE ASSISTED LIVING

WHEREAS, the City of Maysville, Kentucky has applied for and been granted a Community Development Block Grant for the Washington Opera House Project; and

WHEREAS, Commonwealth of Kentucky, Department for Local Government, requires an assurance as to any cost overruns on the project,

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the City assures the Commonwealth of Kentucky, Department for Local Government, it will pay any costs overruns on the Kenton Pointe Assisted Living, provided that Hospice of Hope, Inc. agrees to reimburse the City any cost overruns.

**Motion** by Commissioner Litton, second by Commissioner Ashley to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Pfeffer, Commissioner Litton, Commissioner Ashley, and Mayor Cartmell, Motion passes.

RESOLUTION RE: CDBG PROJECTS & KENTON POINTE ASSISTED LIVING  
PROJECT PROCUREMENT STANDARDS

The following resolution was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
RESOLUTION No. 10-85**

**RESOLUTION RE: CDBG PROJECTS and KENTON POINTE ASSISTED LIVING  
PROJECT PROCUREMENT STANDARDS**

NOW THEREFORE BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY as follows:

All procurements made by the City of Maysville (hereafter referred to as "Grantee") involving the expenditure of local, State and Federal funds on the Kenton Pointe Assisted Living project, funded with CDBG funds, and all projects funded with CDBG funds will be made in accordance with the following procurement standards.

Procurement transactions, regardless of method or dollar value, will maximize open and free competition. The City of Maysville shall not engage in procurement practices that may be considered restrictive in trade.

Purchases will be reviewed by the Treasurer to prevent duplication and to insure that costs are reasonable.

1. Methods for Procurement

Procurements shall be made by one of the following methods: (a) small purchase procedures, (b) competitive sealed bids, (c) competitive negotiation, (d) non-competitive negotiation.

A. SMALL PURCHASES

For purchases of less than \$50, efforts will be made to get the lowest and best price, but written records of such efforts are not necessary.

Purchases that cost more than \$50 but less than \$20,000 require quotations of rate, price, etc., but no legal advertisement is required. The City will solicit responses from at least three vendors. If written responses are not available, a statement explaining the procurement will be prepared and filed. If quotations are obtained via telephone, a memorandum will be prepared setting forth the date the calls were made, parties contacted, and prices obtained.

The City will make the award to the lowest responsive and responsible source, and enter into a contract formalizing the scope of work and terms of compensation.

B. COMPETITIVE SEALED BIDS

Bidding will be employed when detailed specifications for the goods or services to be procured can be prepared and the primary basis for award is cost. When the cost of a contract, lease or other agreement for materials, supplies, equipment or contractual services other than those personal or professional exceeds \$20,000, an Invitation for Bids (IFB) notice will generally be prepared. Per KRS 424.120, this notice will be published at least once in a qualifying official newspaper of general circulation within the community. This newspaper notice will appear not less than seven (7) days and not more than twenty-one (21) days before the due date for bid proposals. In addition, the City must also solicit sealed bids from responsible prospective suppliers by distributing a copy of such notice to them.

The IFB will include a general description of the goods or services to be procured, the bid deposit and bond performance required (if applicable), the location where bid forms and specifications may be secured, the time and place for opening bids, and whether the bid award will be made on the basis of the lowest bid price or the lowest evaluated price. If the lowest

evaluated price is used, the measurable criteria to be utilized must be stated in the IFB. The newspaper notice must also contain language that calls to the attention of bidders all applicable requirements that must be complied with such as Section 3 of the 1968 Housing Act, Section 109 of the 1974 Housing and Community Development Act, the Civil Rights Act of 1964, Executive Order 11246 and the Davis-Bacon Act.

Sealed bids will be opened in public at the time and place stated in the IFBs. The City will tabulate the bids at the time of bid opening. The results of the tabulation and the bid documents will be evaluated by the review committee, which will make recommendations to the City. The City will make a firm fixed-price contract award in writing to the lowest responsive and responsible bidder. After the City makes the bid award, a contract will be prepared for execution by the successful bidder. After the contract is signed, all bid deposits will be returned to all unsuccessful bidders.

The City may cancel an Invitation for Bid or reject all bids if it is determined in writing that such is in the best interests of the City. The City may allow a vendor to withdraw a bid if requested at any time prior to the bid opening. Bids received after the time set for bid opening shall be returned to the vendor unopened.

In the event that all bids exceed available funds, the City may enter into negotiations with bidders in accordance with KRS 45A.375.

#### C. COMPETITIVE NEGOTIATION

The City will utilize competitive negotiations, regardless of contract amount, upon a written determination that:

1. Specifications cannot be made specific enough to permit the award of a bid on the basis of either the lowest bid price or the lowest evaluated bid price (in other words, bidding is not feasible).
2. The services to be procured are professional or personal in nature.

With the exception of procurement of certain professional services (principally engineering services), competitive negotiations will proceed as follows:

1. Proposals will be solicited through a qualifying official newspaper advertisement; additionally, a Request for Proposal (RFP) may be prepared and mailed to qualified vendors. The newspaper advertisement must be published at least seven (7) days and not more than twenty-one (21) days before the date for receipt of the proposals. The RFP will describe services needed and identify the

factors to be considered in the evaluation of proposals and the relative weights assigned to each selection factor. The RFP will also state where further details regarding the RFP may be obtained. The RFP will call attention to the same regulations discussed in the bidding process. Requests for proposals will always include cost as a selection factor except for engineering services.

2. Award must be made to the offeror whose proposal is determined by the review committee to be most advantageous to the program, with price and other factors considered. Evaluations must be based on the factors set forth in the Request for Proposal and a written evaluation of each response prepared. The review committee may contact the firms regarding their proposals for the purpose of clarification and record in writing the nature of the clarification. If it is determined that no acceptable proposal has been submitted, all proposals may be rejected. New proposals may be solicited on the same or revised terms or the procurement may be abandoned.

For the procurement of architectural/engineering (A/E) professional services, an alternative to RFPs may be used. The City may publish a Request for Qualifications. RFQs are handled in a similar method to RFPs with the exception that cost is not a factor in the initial evaluation. A review committee will evaluate the responses and rank them by comparative qualifications. The highest scoring person or firm will be contacted and the selection committee will negotiate cost. If the committee is unable to negotiate a satisfactory cost arrangement, the second highest scoring person or firm will be invited to negotiate. The committee will maintain a written record of all such negotiations.

#### D. NON-COMPETITIVE NEGOTIATIONS

Non-competitive negotiations may be used for procurements in excess of \$20,000 when sealed bidding or competitive negotiations are not feasible. The City may purchase goods and services through non-competitive negotiations when it is determined in writing that competitive negotiation or bidding is not feasible and that one of the following circumstances applies:

1. An emergency exists which will cause public harm as a result of the delay caused by following competitive purchasing procedures, or
2. The product or service can be obtained only from one source, or
3. Only one satisfactory proposal is received through RFP or RFQ, or

4. The state has authorized the particular type of non-competitive negotiation (e.g., - the procurement of services by an Area Development District).

Procurement by non-competitive negotiation requires the strictest attention to the observation of impartiality toward all suppliers. The Commonwealth of Kentucky must approve all procurements by non-competitive negotiation when only one supplier is involved or only one bid or response to an RFP/RFQ is received.

## II. CONTRACTS

Generally, all procurement in excess of \$500 will be memorialized and supported by a written contract. Where it is infeasible or impractical to prepare a contract, a written finding to this effect will be prepared and a purchase order regarding the transaction will also be prepared. The contractual provisions required by "The Common Rule" will be included in all contracts and purchase orders.

## III. DOCUMENTATION

All source documents supporting any given transaction (receipts, purchase orders, invoices, RFP/RFQ data, and bid materials) will be retained and filed in an appropriate manner. Where feasible, source documents pertinent to each individual procurement shall be separately filed and maintained. Where it is infeasible to maintain individual procurement files, source documents will be filed and maintained in a reasonable manner (examples include chronologically, by vendor, by type of procurement, etc.). Whatever form of documentation and filing is employed, the purpose of this section is to insure that a clear and consistent audit trail is established. At a minimum, source document data must be sufficient to establish the basis for selection, basis for cost (including the issue of reasonableness of cost) and basis for payment.

## IV. LOCALLY OWNED, MINORITY OWNED, FEMALE OWNED AND SMALL BUSINESSES

Efforts will be made and documented to solicit participation of locally owned, minority owned, female owned and small businesses. Where feasible, evaluation criteria will include a factor with an appropriate weight for these firms. A list of locally owned, minority owned, female owned and small businesses and also minority businesses located within the trade region shall be maintained and utilized when issuing IFBs, RFPs and RFQs. This list shall also be consulted when making small purchases.

## V. CODE OF CONDUCT

### A. CONFLICT OF INTEREST

No elected official, employee or designated agent of the **City** will participate or have an interest in the selection or in award or administration of any procurement transaction if a conflict of interest, real or apparent, exists.

A conflict of interest occurs when the official, employee or designated agent of the **City**, partners of such individuals, immediate family members within a first degree relationship by affinity or consanguinity, or an organization which employs or intends to employ any of the above has a financial or other interest in any of the firms selected for an award.

**B. ACCEPTANCE OF GRATITUDES**

No elected official, employee or designated agent of the **City** shall solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, subcontractors or potential subcontractors.

**C. PENALTIES**

Any elected official, employee or designated agent of the **City** who knowingly and deliberately violates the provisions of this code will be open to civil suit without the legal protection of the **City**. Furthermore, such a violation of these procurement standards is grounds for dismissal by the **City**.

Any contractor or potential contractor who knowingly and deliberately violates the provisions of these procurement standards will be barred from future transactions with the City.

**Motion** by Commissioner Pfeffer, second by Commissioner Ashley to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Pfeffer, Commissioner Litton, Commissioner Ashley, and Mayor Cartmell, Motion passes.

RESOLUTION ADOPTING STATE ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 10-86**

**RESOLUTION ADOPTING STATE ANALYSIS OF  
IMPEDIMENTS TO FAIR HOUSING**

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, as follows:

The Kentucky State Analysis of Impediments to Fair Housing report by the Kentucky Housing Corporation and Department for Local Government identifies impediments to fair housing and makes recommendations to better enforce the laws and increase accessibility in the state. After completing an analysis of fair housing policy and implementation, the report found that impediments include community resistance to affordable special needs housing and a lack of information given to residents regarding homeownership and the process for addressing their grievances. The report also found that Kentucky has communities resistant to planning and zoning requirements that make accessible housing available. Lack of available housing designed and constructed to meet the needs of disabled people was also found to be an impediment. To reduce and eliminate these impediments, the report stated that Kentucky is committed to education and monitoring of fair housing. Kentucky will reevaluate housing programs, coordinate housing strategies, promote community development block grants, encourage localities to include housing elements and reduce barriers, and strengthen collaborative planning and partnerships.

The City of Maysville hereby adopts the Kentucky State Analysis of Impediments to Fair Housing and will work to enforce the laws and increase accessibility in the City of Maysville.

**Motion** by Commissioner Ashley, second by Commissioner Pfeffer to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Pfeffer, Commissioner Litton, Commissioner Ashley, and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING CODE OF ORDINANCES CHAPTER 320: LAND USE TEXT AMENDMENTS

The Board of Commissioners was presented with the following ordinance upon first reading:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Ordinance No. 10C-\_\_\_\_\_**

**AN ORDINANCE AMENDING CODE OF ORDINANCES  
SECTION §320.406.62, 320.411.6, 320.409.6 AND  
CHAPTER 320 ARTICLE V**

Summary

This Ordinance amends Code of Ordinances Chapter 320 Article V to add definitions for distillery, mining/quarry, social services, counseling services, industrial/manufacturing, and halfway house. This Ordinance amends 320.406.62 to add that Micro Distilleries

are conditionally permitted in R-4 Old Town Residential and D-1 Downtown Business. This Ordinance revises Code of Ordinances Section 320.406.62 to correct that multi-family housing is a permitted use in the downtown business zone and parks and playgrounds are permitted in manufacturing housing development. This Ordinance amends Code of Ordinances Section 320.409.6 G for downtown Maysville and Old Washington to require an appeal from a decision by the Board of Architectural Review be appealed to Mason Circuit Court instead of the Board of Adjustments. This Ordinance adds to Code of Ordinances Section 320.411.6 to define illegal off premises signs shall be removed and kept for ten (10) days.

**Motion** by Commissioner Pfeffer, second by Mayor Cartmell to pass the ordinance as presented on first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes. Abstain: Commissioner Ashley.

#### SET DATE FOR SPECIAL MEETING

Commission agreed to hold a special meeting for business and special meeting for sine die at noon on Dec. 30, 2010.

#### PUBLIC COMMENT

Maysville River Park summer campers addressed the Board of Commissioner regarding issues with park manager Don Bussell. Harry and Judith Bridge, who have been visiting the park for 10 years, expressed concern about maintenance of the docks, waste dumping, the use of four-wheelers, and gun possession. They submitted a letter to the Mayor and City Commission: Addendum A.

Holly Rose, camper of seven years at the park, complained about Bussell's attitude, dock maintenance, and waste dumping.

#### ADJOURNMENT

**Motion** by Commissioner Pfeffer, second by Commissioner Mains to adjourn into special meeting. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Pfeffer, Commissioner Litton, Commissioner Ashley, and Mayor Cartmell, Motion passes.

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Mayor

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City Clerk