

MAYSVILLE BOARD OF COMMISSIONERS

Thursday, 14 July 2011, 5:15 p.m.

REGULAR MEETING

Maysville Municipal Building

The Board of Commissioners of the City of Maysville, Kentucky met in a regular meeting on Thursday, July 14 2011 at 5:15 p.m. at the Maysville Municipal Building. Present: Commissioner John Mains, Commissioner Kelly Ashley, Commissioner Judy Pfeffer, Commissioner Rick Litton and Mayor David Cartmell. Also present: City Manager Ray Young, City Clerk Lisa Dunbar, City Attorney Sue Brammer, Comptroller Romie Griffey, City Engineer Sam Baker, Police Chief Ron Rice, Fire Officer Dwayne Rice, Asst. Comptroller/HR Director Karen Cracraft, Utility Manager Eddie Wenz, Tourism/Renaissance Director Duff Giffen, Public Works Director Rick Truesdell, Zoning Administrator Matt Wallingford, Building Official Wells, and Asst. City Attorney Kelly Caudill. Absent: Codes Officer Nicole Jones. Others present: The Ledger Independent and WFTM.

MINUTES & DEPARTMENT REPORTS

Motion by Commissioner Mains, second by Commissioner Pfeffer to approve the minutes from the June 9, 22, and 27 meetings and the department reports as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

PUBLIC COMMENT

Norbert Gallenstein, representing the Downtown Group, requested that the floodwall and wall along CSX tracks near Simon Kenton Bridge be cleaned up.

UPDATE ON COX BUILDING

City Engineer Sam Baker reported that plans have been submitted to the state and Trace Creek Construction is getting prices for slate for roof.

APPOINTMENTS AND REAPPOINTMENTS

Mayor Cartmell made the following recommendations for appointment:

Joint Planning Commission: Tim Teagarden, reappointment, and Xandy Stewart, appointment, terms to expire 7/31/15

Tim Greifencamp, fill unexpired term on Ethics Commission, term to expire 12/8/11

Motion by Commissioner Mains, second by Commissioner Litton, to approve the appointments as recommended by Mayor Cartmell. Upon call of roll, voting is as

follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

RESIGNATION FROM CVB

The Board of Commissioners was presented with the following resignation:

July 5, 2011

To Whom It May Concern:

I regret to inform you that I no longer work at the French Quarter Inn, as of July 2011, which in-turn means I am resigning from the tourism board as well. I want to thank you for letting me serve with you for 10+ years, and if in the future my status of employment changes I would humbly allow the opportunity to serve you and the City of Maysville again.

Again thank you so much,
Sincerely,
Sherry Rice

Motion by Commissioner Mains, second by Commissioner Ashley to accept the resignation of Sherry Rice from the Maysville-Mason County CVB. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

RETIREMENT OF POLICE OFFICER

The Board of Commissioners was presented with the following resignation:

July 1, 2011

Chief Rice,

I am writing to inform you that am tendering my resignation effective July 1, 2011. My last day of work will be July 31, 2011.

I want to thank you and the City of Maysville for giving me the opportunity to serve the citizens of Maysville through the Maysville Police Department. I don't think I have ever had a job that has been as rewarding as this one. Protecting and serving the citizens of Maysville has been an honor and a pleasure.

If I can be of any assistance in the future development of the Maysville Police Department, please feel free to call.

Respectfully yours,
Sgt. Leo A. McKay

Motion by Commissioner Ashley, second by Commissioner Pfeffer to accept the retirement letter of Sgt. Leo McKay. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING MAYOR TO SIGN CONTRACT WITH SUN ASSURANCE CO.

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 11-52**

**RESOLUTION AUTHORIZING CONTRACT
WITH SUN LIFE ASSURANCE COMPANY**

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a contract with Sun Life Assurance of Canada for stop loss services effective July 1, 2011.

Motion by Commissioner Pfeffer, second by Commissioner Ashley to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING APPLICATION FOR SAFE ROUTES TO SCHOOL GRANT

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 11-53**

**RESOLUTION AUTHORIZING GRANT APPLICATION
FOR SAFE ROUTES TO SCHOOL GRANT**

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a grant application to the Kentucky Transportation Cabinet for a Safe Route to School Grant.

Motion by Commissioner Mains, second by Commissioner Pfeffer to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner

Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING MAYOR & COMPTROLLER TO SIGN TASH FORCE GRANT BINDER

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 11-54**

**RESOLUTION AUTHORIZING GRANT AWARD BINDER FOR
BUFALLO TRACE/GATEWAY NARCOTICS TASK FORCE**

WHEREAS, Buffalo Trace/Gateway Narcotics Task Force has been awarded a grant of \$149,625 from federal funds by the Kentucky Justice and Public Safety Cabinet; and

WHEREAS, the Grant Reward Binder has to be signed by an official; and

WHEREAS, the City of Maysville is acting as the agency for payments;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the Grant Award Binder for the 2011 Justice Assistance Grant to Buffalo Trace/Gateway Narcotics Task Force which provides that Buffalo Trace/Gateway Narcotics Task Force shall provide a matching contribution of \$49,877.

Motion by Commissioner Ashley, second by Commissioner Pfeffer to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING CONVEYANCE OF 668 KENTON STATION ROAD

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 11-55**

**RESOLUTION AUTHORIZING
CONVEYANCE OF 668 KENTON STATION ROAD**

1WHEREAS, the City of Maysville, Kentucky purchased 2.656 acres, Kenton Station Road, Maysville, Kentucky from Barry L. McFarland and Mary G. McFarland by deed

dated 23 November 1993 and recorded in Mason County Deed Book 253, page 315;
and

1WHEREAS, the City has been leasing a portion of the property known as 668 Kenton Station Road, Maysville, Kentucky to the Commonwealth of Kentucky for use as vocational school facilities: with an option to purchase for \$1; and

WHEREAS, the Commonwealth of Kentucky is exercising its option to purchase for \$1;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the deed, minor subdivision plat and any other necessary documents to 1effectuate the conveyance to Commonwealth of Kentucky of the property known as 668 Kenton Station Road, Maysville, Kentucky for \$1.

Motion by Commissioner Litton, second by Commissioner Mains to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING MAYOR TO SIGN LETTER OF SUPPORT FOR AT&T

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 11-56**

**RESOLUTION AUTHORIZING LETTER OF SUPPORT FOR
AT&T AND T-MOBILE MERGER**

WHEREAS, AT&T and T-Mobile have pproposed merging; and

WHEREAS, the proposed merger will result in additional broadband and wireless communication coverage in the City of Maysville; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a letter of support to the Federal Communications Commission in favor of the proposed AT&T and T-Mobile merger.

Motion by Commissioner Pfeffer, second by Commissioner Ashley to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, and Commissioner Litton. Abstain: Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING GRANT AWARD FOR POLICE CAR DIGITAL VIDEO

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 11-57**

**RESOLUTION AUTHORIZING GRANT AWARD BINDER
FOR POLICE IN CAR DIGITAL VIDEO**

WHEREAS, the City of Maysville has been awarded a grant of \$7,500 for in car digital video for the Police Department.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the Grant Award Binder for the In Car Digital Video Grant which provides that the City will provide matching funds of \$2,500.

Motion by Commissioner Pfeffer, second by Commissioner Mains to adopt the resolution as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING LAND USE ORDINANCE TO INCLUDE PRIVATE SCHOOL
IN R-1 & R-2; FIRST READING

The Board of Commissioners was presented with the following ordinance upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 11C-08**

**AN ORDINANCE AMENDING CODE OF ORDINANCES
SECTION §320.406.62**

Summary

This Ordinance amends Code of Ordinances Chapter 320.406.62 to allow schools as a conditional use in R-1 Single Family Residential, in R-2 Two Family Residential, and A-2, Agricultural.

Motion by Commissioner Mains, second by Commissioner Litton to pass the ordinance as presented on first reading. Upon call of roll, voting is as follows: Voting aye:

Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

ORDINANCE APPROVING PAY PLAN FOR FY 2012; FIRST READING

The Board of Commissioners was presented with the following ordinance upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE**

Ordinance No. 11-09

AN ORDINANCE ADOPTING PAY PLAN FOR CLASSIFIED CITY EMPLOYEES AND NON-ELECTED OFFICIALS FOR SERVICES RENDERED BEGINNING 1 JULY 2011.

Summary

This Ordinance adopts a pay plan for regular City employees and non-elected officials by job classification for services rendered on and after 1 July 2011 until amended.

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF MAYSVILLE, KENTUCKY, that the pay plan attached hereto as **EXHIBIT A** shall govern the compensation of all regular city employees and non-elected officials for services rendered on and after 1 July 2011 until amended by ordinance.

Motion by Commissioner Ashley, second by Commissioner Pfeffer to pass the ordinance on first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

ADJOURNMENT

Motion by Commissioner Pfeffer, second by Commissioner Mains to adjourn. Upon call of roll, voting is as follows: Voting aye: Commissioner Mains, Commissioner Ashley, Commissioner Pfeffer, Commissioner Litton, and Mayor Cartmell, Motion passes.

Mayor

City Clerk

	<u>2011-2012</u>	<u>2011-2012</u>
<u>POLICE</u>		
Colonel (Chief)	\$43,000.00	\$57,000.00
Lt. Colonel (Asst. Chief)	\$42,000.00	\$47,250.00
Lieutenant	\$37,000.00	\$42,750.00
Sergeant - 2	\$16.50	\$18.50
Sergeant - 1	\$16.00	\$17.00
P.O. 3	\$14.50	\$16.95
P.O. 2	\$13.00	\$15.50
P.O. 1 (after 1 year)	\$12.50	\$14.00
P.O. - Recruit	\$12.00	\$13.00
Records Clerk	\$9.00	\$14.00
Communications Supervisor	\$30,000.00	\$36,000.00
Communications Officer - 3	\$12.00	\$13.50
Communications Officer - 2	\$10.50	\$13.00
Communications Officer - 1	\$10.00	\$11.50
Communications - PT/Seasonal	\$7.50	\$9.00

<u>FIRE</u>		
Colonel (Chief)	\$40,000.00	\$52,000.00
Major (Asst. Chief)	\$32,000.00	\$39,000.00
Captain	\$9.50	\$11.00
Fire Officer / Paramedic	\$9.00	\$10.75
Fire Officer / EMT	\$7.50	\$9.50
Fire Officer - PT	\$7.25	\$8.25

<u>PUBLIC WORKS</u>		
Director	\$45,000.00	\$57,000.00
Street Superintendent	\$37,000.00	\$42,000.00
Field Supervisor	\$26,000.00	\$45,600.00
Med Equipment Operator	\$11.00	\$15.00
Administrative Support	\$9.00	\$14.00
Truck Driver - CDL	\$8.50	\$13.00
Laborer or Custodial	\$7.75	\$12.50
Rec. Park Supervisor	\$26,000.00	\$35,000.00
Rec. Park Maintenance	\$7.75	\$12.50
Seasonal / PT Labor	\$7.50	\$12.85

<u>CITY TRANSIT</u>		
Bus Driver - CDL w/passenger	\$9.00	\$14.00
Mechanic	\$11.00	\$17.50

<u>ENGINEERING</u>		
City Engineer	\$60,000.00	\$81,000.00
Asst Engineer	\$50,000.00	\$65,000.00

	<u>LOW</u> <u>2010-2011</u>	<u>HIGH</u> <u>2010-2011</u>
<u>CODES</u>		
Building Inspector	\$33,000.00	\$40,000.00
Zoning Administrator	\$33,000.00	\$44,750.00
Codes Clerk	\$9.00	\$11.00
<u>TOURISM</u>		
Renaissance / Tourism Director	\$33,000.00	\$47,000.00
Asst Tourism Director	\$20,000.00	\$27,000.00
Conference Center Mgr	\$20,000.00	\$27,000.00
Tour Guides / Seasonal	\$7.25	\$8.25
<u>ADMINISTRATION</u>		
City Manager	\$65,000.00	\$73,500.00
Comptroller - PT	\$26,000.00	\$28,000.00
HR Director / Asst Comptroller	\$33,000.00	\$46,000.00
Accounts Payable Clerk	\$28,000.00	\$43,000.00
City Clerk	\$10.00	\$14.75
Payroll Clerk	\$10.00	\$14.75
<u>LEGAL</u>		
City Attorney	\$25,000.00	\$30,000.00
Asst. City Attorney	\$7,500.00	\$10,000.00