

**Maysville City Commission  
10 January 2007  
SPECIAL MEETING**

The Board of Commissioners of the city of Maysville, Kentucky met in a special meeting on 10 January 2007 at 5:15 p.m. at the Maysville Municipal Building. Present: Commissioner Kelly Ashley, Commissioner Judy Pfeffer, Commissioner John Mains, Commissioner Rick Litton and Mayor David Cartmell presiding. Also present: City Manager Ray Young, City Clerk Lisa Dunbar, City Attorney Sue Brammer, Fire Chief Eric Bach, Police Chief Kent Butcher, Comptroller Romie Griffey, Director of Public Works Jim Fryman, City Engineer Sam Baker, Utility Manager Eddie Wenz, Tourism/Renaissance Director Duff Giffen, Zoning Administrator Matt Wallingford, Assistant Comptroller Karen Cracraft and Assistant City Attorney Steve Zweigart. Absent: Codes Officer Gary Wells. Also present: The Ledger Independent and WFTM.

MINUTES & REPORTS

Motion by Commissioner Litton, second by Commissioner Pfeffer to accept the minutes for Dec. 14, 2006 and Dec. 29, 2006 and all department reports as presented. Upon call of the roll, voting is as follows: Voting aye: Commissioner Ashley, Commissioner Pfeffer, Commissioner Mains, Commissioner Litton and Mayor Cartmell.

APPOINTMENTS

The following appointments to the Renaissance Board were recommended:

Phyllis Pickerell, term to expire Dec. 31, 2008  
Glen George, term to expire Dec. 31, 2009  
Caroline Reese, term to expire Dec. 31, 2010  
Duke Ford, term to expire Dec. 31, 2010  
Jim Downing, term to expire Dec. 31, 2010

Motion by Commissioner Litton, second by Commissioner Ashley to approve the appointments to the Renaissance Board as presented. Upon call of the roll, voting is as follows: Voting aye: Commissioner Ashley, Commissioner Pfeffer, Commissioner Mains, Commissioner Litton and Mayor Cartmell.

FIRE OFFICER RESIGNATION

Presented to fire supervisor Dec. 18, 2006:

Thank you for giving me the chance to work here. Hope everyone has a merry Christmas. Be safe and God bless. Daniel Sammons.

Motion by Commissioner Mains, second by Commissioner Pfeffer to accept the resignation of Daniel Sammons from the fire department. Upon call of the roll, voting is as follows: Voting aye: Commissioner Ashley, Commissioner Pfeffer, Commissioner Mains, Commissioner Litton and Mayor Cartmell.

FIRE OFFICER APPOINTMENT

January 2, 2001

To: Mayor Cartmell, City Commission and City Manager

I would like to recommend that Mark Mains be appointed as a probationary Fire Officer with the fire department. Mark has completed and passed all phases of the hiring process that was held in the past few months. Mark is currently a volunteer firefighter. Mark is also a first responder and has completed the EMT course in December. Mark will be a great asset to our department.

Respectfully,  
Eric Bach  
Fire Chief

Motion by Commissioner Mains, second by Commissioner Pfeffer to appoint Mark Mains as a probationary fire officer. Upon call of the roll, voting is as follows: Voting aye: Commissioner Ashley, Commissioner Pfeffer, Commissioner Mains, Commissioner Litton and Mayor Cartmell.

APPOINTMENT OF POLICE OFFICER

To: Mayor David Cartmell and Maysville City Commission  
Fr: James K. Butcher, Chief of Police  
Re: Appointment  
Da: January 3, 2007

I would like to request the appointment of Officer Jared B. Wagner to the status of a probationary officer with our department. Jared has completed all aspects of our hiring process and is currently a certified police officer having attended basic training while with the Fleming County Sheriff's Department. I believe that Jared will make a great addition to the department and the city.

Respectfully,  
James K. Butcher  
Chief of Police

Motion by Commissioner Litton, second by Commissioner Ashley to appoint Jared B. Wagner as a probationary police officer. Upon call of the roll, voting is as follows: Voting aye: Commissioner Ashley, Commissioner Pfeffer, Commissioner Mains, Commissioner Litton and Mayor Cartmell.

RESOLUTION AUTHORIZING HAZMAT EIGHT-WMD INC. AFFILIATION AGREEMENT

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 07-01**

**A RESOLUTION AUTHORIZING HAZMAT EIGHT-WMD, INC.  
AFFILIATION AGREEMENT**

WHEREAS, the City of Maysville, Kentucky (hereinafter "**City**"), has been presented with an Affiliation Agreement with HAZMAT Eight-WMD, Incorporated (hereinafter "**HAZMAT**") which provides that HAZMAT will be affiliated with and made an operational unit of the Emergency Management Services Organization of the City; and

WHEREAS, the Agreement provides that HAZMAT shall respond to hazardous material incidents occurring in the City upon request; the City will develop a pool of personnel to supplement and augment the regular personnel of HAZMAT; HAZMAT shall provide specialized training to the supplementary City personnel; the City shall assist HAZMAT in recovery of all expenses incurred by HAZMAT when responding to an incident in the City; and the City agrees to contribute directly to HAZMAT a cash contribution in a minimum amount of \$2,248.25 during the fiscal year;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the HAZMAT EIGHT-WMD, INC. / City of Maysville Affiliation

Agreement is hereby approved and adopted. The Mayor is hereby authorized and directed to execute the Agreement on behalf of the City of Maysville.

Motion by Commissioner Mains, second by Commissioner Litton to adopt the resolution as read. Upon call of the roll, voting is as follows: Voting aye: Commissioner Ashley, Commissioner Pfeffer, Commissioner Mains, Commissioner Litton and Mayor Cartmell.

**RESOLUTION APPROVING MAYSVILLE/MASON COUNTY EMERGENCY OPERATIONS PLAN**

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 07-05**

**A RESOLUTION APPROVING MAYSVILLE/MASON COUNTY  
EMERGENCY OPERATIONS PLAN**

WHEREAS, KRS 39B.010(1), KRS 39B.030(3), KRS 39C.050(3), and applicable Kentucky Administrative Regulations require the development and maintenance of a local emergency operations plan which sets forth the local government organizational structure, policies, procedures, and guidelines for the management and coordination of all disaster and emergency response in Mason County and its cities; and

WHEREAS KRS 39B.030(3), KRS 39B.060(2), KRS 39C.050(3), applicable Kentucky Administrative Regulations, and planning guidance issued by the Kentucky Division of Emergency Management require the local emergency operations plan be officially approved and adopted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Maysville/Mason County Emergency Operations Plan is officially approved and adopted. The Maysville/Mason County Emergency Operations Plan shall remain in effect until superseded by a subsequent Resolution, applicable Kentucky Administrative Regulations, or planning guidance issued by the Kentucky Division of Emergency Management.

Motion by Commissioner Litton, second by Commissioner Pfeffer to adopt the resolution as read. Upon call of the roll, voting is as follows: Voting aye: Commissioner Ashley, Commissioner Pfeffer, Commissioner Mains, Commissioner Litton and Mayor Cartmell.

**RESOLUTION AUTHORIZING CONTRACT WITH ENGINEERING FIRM FOR RIVERFRONT DEVELOPMENT**

The following resolution was presented to the Board of Commissioners:

**1COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 07-04**

**A RESOLUTION AUTHORIZING CONTRACT WITH KZF DESIGN, INC. FOR PLANNING AND DESIGN SERVICES FOR LIMESTONE LANDING EXPANSION**

WHEREAS, the City of Maysville, Kentucky (“**City**”) requested qualification statements from architectural firms for the Limestone Landing Expansion; and

WHEREAS, the staff has reviewed the proposals for planning and design services and recommended KZF Designs, Inc.;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a contract with KZF Designs, Inc, for planning and design services for Limestone Landing Expansion.

Motion by Commissioner Litton, second by Commissioner Mains to adopt the resolution as read. Upon call of the roll, voting is as follows: Voting aye: Commissioner Ashley, Commissioner Pfeffer, Commissioner Mains, Commissioner Litton and Mayor Cartmell.

RESOLUTION AUTHORIZING MAYOR TO SIGN ANNUAL COMMITMENT TO RENAISSANCE ON MAIN

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 07-02**

**A RESOLUTION AUTHORIZING ANNUAL LETTER OF COMMITMENT FOR KENTUCKY MAIN STREET PROGRAM AND THE KENTUCKY RENAISSANCE ON MAIN PROGRAM**

WHEREAS, the City of Maysville, Kentucky, realizes the importance of participating in the Kentucky Main Street Program and the Kentucky Renaissance on Main Program; and

WHEREAS, the City is required to execute an Annual Letter of Commitment providing that it will employ a local Main Street manager, maintain an organization focused on downtown revitalization, budget necessary funds, provide reports, and attend training,

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute and deliver the Annual Letter of Commitment required for certification by the Kentucky Main Street Program and the Kentucky Renaissance on Main Program.

Motion by Commissioner Pfeffer, second by Commissioner Mains to adopt the resolution as read. Upon call of the roll, voting is as follows: Voting aye: Commissioner Ashley, Commissioner Pfeffer, Commissioner Mains, Commissioner Litton and Mayor Cartmell.

RESOLUTION TO APPLY FOR RENAISSANCE ON MAIN FUNDS UP TO \$150,000 FOR THE COX BUILDING

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 07-03**

**A RESOLUTION AUTHORIZING FILING OF GRANT APPLICATIONS FOR THE COX BUILDING**

WHEREAS, the City of Maysville, Kentucky has purchased the Cox Building and it is necessary and in the public interest that the City avail itself of financial assistance in order to restore and renovate the Cox Building;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE,

KENTUCKY, that the Mayor is authorized and directed to prepare and submit to a Renaissance on Main a grant application for up to \$150,000 in funds to restore and renovate the Cox Building.

Motion by Commissioner Litton, second by Commissioner Ashley to adopt the resolution as read. Upon call of the roll, voting is as follows: Voting aye: Commissioner Ashley, Commissioner Pfeffer, Commissioner Mains, Commissioner Litton and Mayor Cartmell.

#### ORDINANCE REVISION FAIR HOUSING POLICY

The following Ordinance was presented to the Board of Commissioners on second reading:

**1CITY OF MAYSVILLE  
COMMONWEALTH OF KENTUCKY  
Ordinance No. 06-C-18**

**AN ORDINANCE REVISING FAIR  
HOUSING POLICY**

Summary

This Ordinance amends Code of Ordinances Section 198.31 to allow the Human Rights Commission to refer complaints to the Kentucky Commission on Human Rights.

Motion by Commissioner Mains, second by Commissioner Litton to adopt the ordinance as presented on second reading. Upon call of the roll, voting is as follows: Voting aye: Commissioner Ashley, Commissioner Pfeffer, Commissioner Mains, Commissioner Litton and Mayor Cartmell.

#### ORDINANCE REVISING PROCEDURE OF EQUAL HOUSING COMPLAINTS

The following Ordinance was presented to the Board of Commissioners on second reading:

**1CITY OF MAYSVILLE  
COMMONWEALTH OF KENTUCKY  
Ordinance No. 06-C-19  
AN ORDINANCE REVISING PROCEDURE OF  
EQUAL HOUSING COMPLAINTS**

Summary

This Ordinance amends Code of Ordinances Section 197.06 to allow the Human Rights Commission to refer complaints to the Kentucky Commission on Human Rights.

Motion by Commissioner Mains, second by Commissioner Pfeffer to adopt the ordinance as presented on second reading. Upon call of the roll, voting is as follows: Voting aye: Commissioner Ashley, Commissioner Pfeffer, Commissioner Mains, Commissioner Litton and Mayor Cartmell.

#### ADJOURNMENT

Motion by Commissioner Pfeffer, second by Commissioner Litton to adjourn. Upon call of the roll, voting is as follows: Voting aye: Commissioner Ashley, Commissioner Pfeffer, Commissioner Mains, Commissioner Litton and Mayor Cartmell.

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Mayor

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City Clerk