

Application to the
Mason County Board of Adjustment or City of Maysville Board of Adjustment
for a **Conditional Use Permit**

TO THE APPLICANT: Complete this application in full, providing as much information and detail as possible. Attach all plats, drawings, photographs, or any other information, which will assist the Board in reviewing your application. This application must be submitted, along with the application fee, no later than fourteen (14) days prior to the Board meeting. **LATE OR INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.**

Kentucky Revised Statute §100.237 is applicable to all Conditional Use Permits and will be strictly followed by the Board.

Requests for Conditional Use Permits require notification of all adjoining landowners, who will have an opportunity to attend the meeting and voice any comments they may have. It is advisable to contact your neighbors prior to them receiving a meeting notice. The applicant and/or representatives must be present at the meeting. The Board is not familiar with your property and will review and decide your application based only on what information you provide to them.

Name of Applicant: _____ Phone No. _____

Applicant Address: _____

Applicant's relationship to property: owner tenant/lessee agent other _____

Property address: _____ Land Use District Classification: _____

Property located in: Unincorporated Mason County City of Maysville

Owner's name (if not applicant): _____ Phone No. _____

Owner address: _____

Current use of Property: _____

Explain in detail the purposed use of the property, i.e. type of activity, product to be produced or sold, and number of employees. Use attachments necessary. _____

List all property owners and who adjoin the subject property on all sides, front and rear. Include those directly across the street or alley. The records of the Property Valuation Administrators, 220 ½ Sutton St., Maysville, KY are to be relied upon for this information. Attach additional sheets if necessary.

<u>Name</u>	<u>Mailing Address</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Conditional Use Permit applications are reviewed in accordance with Kentucky Revised Statutes Chapter 100 and section 403 of the Maysville/Mason County Land Use Management Ordinance. The applicant is responsible for providing complete and accurate information and should be familiar with the aforementioned statutes and ordinances. Unless otherwise provided by the Board, all approvals are void if not implemented within one (1) year of approval.

APPLICANT SIGNATURE _____ Date _____

OWNER SIGNATURE _____ Date _____

FOR OFFICE USE ONLY:

Date Reviewed: _____ **approved** **approved w/conditions or changes**
denied

Land Use Restriction Certificate Recorded _____

