

MAYSVILLE BOARD OF COMMISSIONERS
Thursday, 8 June 2017; 5:15 p.m.
REGULAR MEETING
Maysville Municipal Building

The Board of Commissioners of the City of Maysville, Kentucky met in a regular meeting on Thursday, June 8, 2017 at 5:15 p.m. at the Maysville Municipal Building. Present: Commissioner Schumacher, Commissioner Judy Pfeffer, Commissioner Kelly Ashley, Commissioner Victor McKay, and Mayor David Cartmell. Also present: City Manager Matt Wallingford, City Clerk Lisa Dunbar, Comptroller Penny Francis, Projects Coordinator David Hord, Police Chief Ron Rice, Fire Chief Kevin Doyle, Asst. Comptroller/HR Director Karen Cracraft, Public Works Director Rick Truesdell, Zoning Administrator George Larger, Main Street Director Caroline Reece, and Asst. City Attorney Kelly Caudill. Absent: City Attorney Sue Brammer, Tourism Director Suzie Pratt, Building Official Wells, and Codes Officer Nicole Jones. Others present: The Ledger Independent.

MINUETS & REPORTS

Motion by Commissioner Pfeffer, second by Commissioner Ashley to accept department reports and minutes of the May 11 and 30 and June 5, 2017 minutes. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

PUBLIC COMMENT

Brian Helphenstine addressed the Board of Commissioners regarding body cameras. Chief Rice said that he did not put them in as a budget request because the police department had other items that were priorities. Helphenstine also said that a 12-old-girl was recently tazed by Maysville police. Rice said that he could not comment on situations with minors or on on-going investigations. However, his department does have guidelines discouraging the use of tazers on juveniles, but they are guidelines, not strict restrictions.

Mary Doyle, who lives on Mitchell Alley, requested the street be made one-way going from Fourth to Third streets due to speeding cars and children in the area. City Manager Wallingford said that he would talk with the projects manager and public works director and address the issue in the next regular meeting.

Sarah Winter expressed her disappointment at the announcement that city festivals will be held at the Sutton Street parking lot. She said street festivals represented the best of small town life, and festivals on the parking lot don't have that magic. City Manager Wallingford said that the decision was made because it would save money on overtime pay for public works employees as well as keeping streets clear for traffic and shoppers. Lori Brookbank said some businesses want the festivals on the street. Dave Lohbee

said that as a vendor, he preferred setting up on a flat surface like the parking lot rather than brick street.

Ginger St. Martin and two other East Second Street residents requested the City do something to prevent residents from having vegetable gardens in their front yards. City Manager Wallingford said the City has no restriction on that. St. Martin said that grass is only allowed to be eight-inches high, but corn and okra grow 7-feet tall. She showed a photo of a neighbor's raised bed. Commissioner Ashley said that people have different things in their yards, like yard art. Not everyone is going to like it. Commissioner Pfeffer said that it's a matter of taste. Commissioner McKay asked if City Manager Wallingford could talk to the residents who have vegetable gardens in the front yards and ask if they could move them to the backyard next year. The City Manager said he would.

APPOINTMENTS: PUBLIC WORKS

See ATTACHMENT A

Motion by Commissioner Pfeffer, second by Commissioner Schumacher to approve promoting Eric Dearing, Chris Shelton, and Daniel Truesdell from probation to full time status in the Public Works Department. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RETIREMENT: PUBLIC WORKS

See ATTACHMENT B

Motion by Commissioner Pfeffer, second by Commissioner McKay to accept the retirement letter of Public Works Director Rick Truesdell. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

APPOINTMENT: PUBLIC WORKS DIRECTOR

See ATTACHMENT C

Motion by Commissioner Schumacher, second by Commissioner Pfeffer to appointment Michael Barbee to the position of Public Works Director with six months probation. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, and Commissioner McKay. Nays: Mayor Cartmell, Motion passes.

RESIGNATION: TOURISM

See ATTACHMENT D

Motion by Commissioner Pfeffer, second by Commissioner Ashley to accept the resignation of Gena Turner from the Tourism Department. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESIGNATION: POLICE DEPARTMENT

See ATTACHMENT E

Motion by Commissioner Schumacher, second by Commissioner Pfeffer to accept the resignation of Beanna Wells from the Police Department/Communications. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

APPOINTMENT: FIRE DEPARTMENT

See ATTACHMENT F

Motion by Commissioner Pfeffer, second by Commissioner McKay to appoint Casey Appleman as a probationary fire officer. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

UPDATE: LICKING VALLEY ADVENTURES

Tracy Pratt with Licking Valley Adventures approached the Board of Commissioners to request \$250 donation to help support the nine-county cooperative, which promotes adventure and historic tourism. The Board of Commissioners advised to her make the request to Maysville-Mason County CVB.

REQUEST: WOMEN'S CRISIS CENTER

Motion by Commissioner Pfeffer, second by Commissioner Ashley to support the Women's Crisis Center New Year's Eve fundraiser. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION TO CANCEL PARKING LOT LEASE

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-55

RESOLUTION TO CANCEL PARKING LOT LEASE

WHEREAS, the City of Maysville entered into a parking lot lease between Jerry Lundergan and Charlotte Lundergan as Landlord and City of Maysville as Tenant on April 1, 2006; and

WHEREAS, the lease is now a month to month lease for 21 East Second Street, Maysville, Mason County, Kentucky; and

WHEREAS, the City no longer has use for the parking lot;

Motion by Commissioner Schumacher, second by Commissioner Pfeffer to adopt Resolution 17-55 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AWARDING CONTRACT FOR PURCHASE OF FUEL

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-56

A RESOLUTION AWARDING CONTRACT FOR PURCHASE
OF FUEL FOR FISCAL YEAR 2018

WHEREAS, the City of Maysville advertised for bids in accordance with plans and specifications as follows:

- (a) Subject: Fuel Purchase for Fiscal Year 2018
- (b) Advertised: May 12, 2017
- (c) Bid Opening: May 31, 2017

WHEREAS, the following bids were received:

- (1) Hudson Oil Company
 - Gasoline Rack+freight+ mark-up Rack+\$0.0460/ gallon over rack
 - Diesel Rack+freight+ mark-up Rack+\$0.0500/ gallon over rack

- (2) Harper Oil Products
 - Gasoline Rack+freight+ mark-up Rack+\$0.0576/ gallon over rack
 - Diesel Rack+freight+ mark-up Rack+\$0.0528/gallon over rack

WHEREAS, the City Manager recommended acceptance of the bid,

Motion by Commissioner Schumacher, second by Commissioner Ashley to adopt Resolution 17-56 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION ACCEPTING SALT BID

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-57

RESOLUTION AUTHORIZING ACCEPTANCE OF SALT BID

WHEREAS, the Buffalo Trace Road Commission has advertised for bids for salt for members; and

WHEREAS, the City of Maysville wants to award the bid; and

WHEREAS, the following bids were received:

	<u>Price Per Ton</u>
1) Compass Minerals	\$83.35
2) Cargill Deicing Technology Business	\$86.84
3) Morton Salt, Inc.	\$84.06
4) IBG Magic of Kentuckiana	\$87.00

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, as follows:

(1) The bid of Compass Minerals in the sum of \$83.35 per ton for salt is hereby accepted on behalf of the City of Maysville.

(2) The Mayor is hereby authorized and directed forthwith to execute all contractual documents necessary or appropriate to effectuate acceptance of said bid and to consummate the contract on behalf of the City of Maysville.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, to terminate the Lease effective July 31, 2017 and the Mayor is hereby authorized and directed to execute a Notice of Termination of Lease to the Landlord

Motion by Commissioner Schumacher, second by Commissioner Pfeffer to adopt Resolution 17-57 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE TO AMEND CODE OF ORDINANCES: LEASHED DOGS

The following ordinance was presented to the Board of Commissioners upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 17-07**

AN ORDINANCE REQUIRING LEASH OR RESTRAINT OF DOGS

Summary

This Ordinance requires owners and keepers of dogs or other domestic animals (excepting cats) from permitting or causing the dogs or animals to be off the premises of the owners or keepers unless the animals are under leash or other physical restraint. Violation notices shall be sent to the owner by certified mail or by delivery to the owner or by posting the violation at the property of the owner or handler.

Motion by Commissioner Ashley, second by Commissioner Schumacher to pass Ordinance 17-07 as presented upon first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING CODE OF ORDINANCES CHAPTER 231, ADDING QUALIFIED HISTORIC SITE LICENSE

The following ordinance was presented to the Board of Commissioners upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 17C-12**

**AN ORDINANCE AMENDING CODE OF ORDINANCES
SECTION 231.03**

Summary

This Ordinance amends Code of Ordinances Section 231.03 to add qualified historic site license at an annual fee of \$550.

Motion by Commissioner Schumacher, second by Commissioner McKay to pass Ordinance 17-12 as presented upon first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING CODE OF ORDINANCES SECTION 400.07, RAISING FEES ON CONDITIONAL USE PERMITS AND VARIANCE APPLICATIONS

The following ordinance was presented to the Board of Commissioners upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 17C-13**

**AN ORDINANCE AMENDING CODE OF ORDINANCES
SECTION 400.07**

Summary

This Ordinance amends Code of Ordinances Section 400.07 to change the fee for conditional use permits and variance requests from \$75 to \$150.

Motion by Commissioner Schumacher, second by Commissioner McKay to pass Ordinance 17-13 as presented upon first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING CODE OF ORDINANCES SECTION 191.09, PENALTY FOR VIOLATIONS OF CHAPTER 191 ANIMALS

The following ordinance was presented to the Board of Commissioners upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 17-14**

**AN ORDINANCE AMENDING CODE OF ORDINANCES
SECTION 191.99, PENALTY FOR VIOLATIONS OF CHAPTER 191 ANIMALS**

Summary

This Ordinance adds that violation of Code of Ordinances Section 190.04 Leash or restraint required shall be a Class IX penalty with fines from \$100 to \$4,000.

Motion by Commissioner Schumacher, second by Commissioner Ashley to pass Ordinance 17-14 as presented upon first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE RE: CITY ACCEPTANCE OF PUBLIC BUILDING CORPORATION PROPERTY

The following ordinance was presented to the Board of Commissioners upon second reading:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 17-08

AN ORDINANCE ACCEPTING CITY OF
MAYSVILLE PUBLIC BUILDING CORPORATION ASSETS

Summary

This Ordinance accepts the transfer of the City of Maysville Public Building Corporation assets to the City of Maysville on July 1, 2017. The Mayor is hereby authorized and directed to execute any necessary documents, including the deed, to accept the assets.

Motion by Commissioner Pfeffer, second by Commissioner Ashley to adopt Ordinance 17-08 as presented upon second reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING CODE OF ORDINANCES 320, ZONING TEXT

The following ordinance was presented to the Board of Commissioners upon second reading:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 17-09

AN ORDINANCE AMENDING CODE OF ORDINANCES
CHAPTER 320

Summary

This Ordinance amends Code of Ordinances Section 320.401.2 to adopt alternative regulations for zoning map amendment which provides that the map amendment shall be automatically implemented unless within twenty-one days after the final action by the Planning Commission any aggrieved person files a written request with the Planning Commission that the final decision shall be made by the legislative body or the legislative body files a notice with the Planning Commission that it shall decide the map amendment. This Ordinance also amends Section 320.406.6 to make nursing homes a conditional use in R-3 Multi-Family Residential Zoning and to add carwashes and taxis in the Land Use Chart.

Motion by Commissioner Schumacher, second by Commissioner Pfeffer to adopt Ordinance 17-09 as presented upon second reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING CODE OF ORDINANCES SECTION 71, UTILITY COMMISSION

The following ordinance was presented to the Board of Commissioners upon second reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 17C-10**

**AN ORDINANCE AMENDING CODE OF ORDINANCES
UTILITY COMMISSION**

Summary

This Ordinance amends Code of Ordinances Section 71.001 to add that the City of Maysville Utility is a Department of the City of Maysville; amends Code of Ordinances Section 71.004 to change the compensation to \$3,600 paid annually; deletes Section 71.005 which states that the Utility Commission shall have absolute and exclusive control of the operation of the water system; deletes Section 71.006 Powers and duties of Utility Commission to delete that the Commission shall provide the rules for management of the municipal utilities, to revise the power and authority of the Commission to award contracts and make purchases to making recommendations for contracts and purchases, deletes the selection of employees, deletes obligations incurred by the Commission should be obligation only against the utilities, and deletes the section on bonds. This ordinance shall be effective on July 1, 2017.

Motion by Commissioner Pfeffer, second by Commissioner McKay to adopt Ordinance 17C-10 as presented upon second reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, and Commissioner McKay. Nays: Mayor Cartmell, Motion passes.

ORDINANCE RE: UTILITY MANAGER

The following ordinance was presented to the Board of Commissioners upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 17-17**

AN ORDINANCE RE UTILITY MANAGER

Summary

This Ordinance adds Sections to Chapter 70 Appointed Officials for appointment and qualification of Utility Manager who shall have graduated from an accredited high school and be chosen on the basis of his or her knowledge of operations. He or she shall attend City Commission and Utility Commission meetings and be primarily responsible for the operation and maintenance of the water and waste water system.

Motion by Commissioner Ashley, second by Commissioner Schumacher to pass Ordinance 17-17 as presented upon first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING CODE OF ORDINANCES SECTION 137.02, 1% TAX FOR CONFERENCE CENTER

The following ordinance was presented to the Board of Commissioners upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 17-11**

**AN ORDINANCE AMENDING CODE OF ORDINANCES
SECTION 137.02**

Summary

This Ordinance amends Code of Ordinances Section 137.02 to state that the 1% special transit room tax shall be used for the sole purpose of meeting the operating expenses of the Cox Building Convention Center.

Motion by Commissioner Schumacher, second by Commissioner McKay to adopt Ordinance 17-11 as presented upon second reading. Upon call of roll, voting is as

follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE SETTING BUDGET FOR FY 2018

The following ordinance was presented to the Board of Commissioners upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance 17-15**

AN ORDINANCE ADOPTING THE CITY OF MAYSVILLE, KENTUCKY ANNUAL BUDGET FOR FISCAL YEAR 1 JULY 2017 THROUGH 30 JUNE 2018 BY ESTABLISHING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT.

WHEREAS, an annual budget proposal and message has been prepared and delivered to the Board of Commissioners by the City Manager pursuant to KRS 91A.030 and Code of Ordinances section 131.01; and

WHEREAS, the Board of Commissioners has reviewed such budget proposal and made necessary modifications.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MAYSVILLE, KENTUCKY, as follows:

(1) The annual budget for the City's fiscal year ending 30 June 2018, summarized by resources, revenues, and appropriations as follows, is hereby adopted:

	<u>GENERAL FUND</u>	<u>LOCAL GOVERNMENT ECONOMIC FUND</u>	<u>MUNICIPAL ROAD AID PROGRAM</u>	<u>UTILITY FUND</u>
RESOURCES AVAILABLE				
FUND BALANCES CARRIED FORWARD	9,500,000	135,000	0	1,200,000
ESTIMATED REVENUES				
Property taxes	990,000			
Licenses & permits	8,129,625			3,000
Intergovernmental Revenues	1,098,200		175,000	3,000
Other revenue	<u>1,289,500</u>	<u>0</u>	<u>175,000</u>	<u>4,516,050</u>
Total Estimated Revenues	<u>11,507,325</u>		<u>175,000</u>	<u>4,522,050</u>
TOTAL RESOURCES				

AVAILABLE FOR APPROPRIATIONS	<u>21,007,325</u>	<u>135,000</u>	<u>175,000</u>	<u>5,722,050</u>
General Government	3,093,107			
Police	2,515,000	25,000		
Fire	2,209,700	25,000		
Public Works & Streets	2,873,500	25,000	175,000	
Utility				4,172,000
Other	247,500			
Parks & Recreation	63,500			
Contingency	8,709,018	60,000		1,550,050
Capital Expenditures	<u>1,296,000</u>	_____	_____	_____
Total Appropriations	<u>21,007,325</u>	<u>135,000</u>	<u>175,000</u>	<u>5,722,050</u>

Motion by Commissioner Pfeffer, second by Commissioner Schumacher to pass Ordinance 17-15 as presented upon first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE SETTING PAY SCALE FOR FY 2018

The following ordinance was presented to the Board of Commissioners upon first reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 17-16**

AN ORDINANCE ADOPTING PAY PLAN FOR CLASSIFIED CITY EMPLOYEES AND NON-ELECTED OFFICIALS FOR SERVICES RENDERED BEGINNING 1 JULY 2017

Summary

This Ordinance adopts a pay plan for regular City employees and non-elected officials by job classification for services rendered on and after 1 July 2017 until amended.

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF MAYSVILLE, KENTUCKY, that the pay plan attached hereto as **EXHIBIT A** shall govern the compensation of all regular city employees and non-elected officials for services rendered on and after 1 July 2017 until amended by ordinance.

Motion by Commissioner Pfeffer, second by Commissioner Ashley to pass Ordinance 17-16 as presented upon first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING ORDINANCE 13C-02, WATER & SEWER CHARGES

The following ordinance was presented to the Board of Commissioners upon first reading:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 17C-18

AN ORDINANCE AMENDING ORDINANCE NO.13C-02 RE WATER AND SEWER CHARGES

Summary

This Ordinance amends Ordinance No 13C-02 to clarify that hotels and motels have a 25% surcharge on their water bills and states the sewer service minimum meter charges. This ordinance also corrects the meter sizes.

Motion by Commissioner Schumacher, second by Commissioner Pfeffer to pass Ordinance 17C-18 as presented upon first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING CHAPTER 172, EXCAVATION IN PUBLIC WAYS

The following ordinance was presented to the Board of Commissioners upon first reading:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 17-19

AN ORDINANCE AMENDING CHAPTER 172 EXCAVATIONS IN PUBLIC WAYS

Summary

This Ordinance amends Chapter 172 to require notices to be given to the Projects Coordinator and allowing for enforcement of the Chapter by the Projects Coordinator. This Ordinance also amends §172.18 to add specific surface restoration methods.

Motion by Commissioner Schumacher, second by Commissioner Ashley to pass Ordinance 17-19 as presented upon first reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

SET SPECIAL MEETING DATE

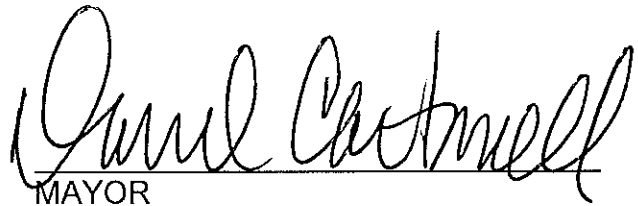
The Board of Commissioners agreed to meet in special session at noon on Tuesday, June 13, 2017.

CITY MANAGER EVALUATION

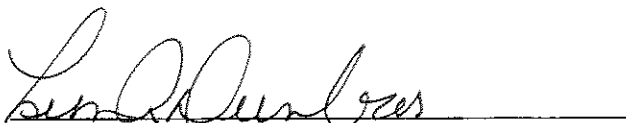
Motion by Commissioner Schumacher, second by Commissioner McKay to give City Manager Matt Wallingford a 2% raise for the coming fiscal year. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ADJOURNMENT

Motion by Commissioner Ashley, second by Commissioner Pfeffer to adjourn. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.



MAYOR



CITY CLERK

CITY OF MAYSVILLE
Pay Scale 2017-18

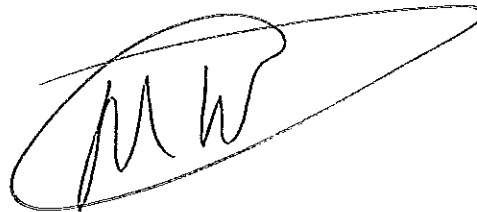
	<u>LOW</u> <u>2017-18</u>	<u>HIGH</u> <u>2017-18</u>
<u>POLICE</u>		
Colonel (Chief)	\$55,000	\$71,000
Major (Asst. Chief)	\$50,000	\$59,000
Lieutenant	\$45,000	\$53,000
Sergeant	\$21.50	\$24.00
P.O. 3	\$18.00	\$22.00
P.O. 2	\$17.00	\$20.00
P.O. 1 (after 1 year)	\$16.00	\$17.25
P.O. - Recruit	\$15.50	\$16.25
Records Clerk	\$12.00	\$17.50
Evidence Clerk	\$15.00	\$17.00
Communications Officer	\$13.00	\$17.25
Communications - PT/Seasonal	\$8.50	\$10.00
<u>FIRE</u>		
Colonel (Chief)	\$55,000	\$71,000
Major (Asst. Chief)	\$45,000	\$52,000
Captain	\$13.50	\$14.50
Lieutenant	\$12.25	\$14.00
Fire Officer / Paramedic	\$10.50	\$13.00
Fire Officer / EMT	\$9.50	\$12.00
<u>PUBLIC WORKS</u>		
Director	\$55,000	\$71,000
Street Superintendent	\$40,000	\$50,000
Field Supervisor	\$15.00	\$21.50
Administrative Support	\$10.00	\$18.00
Truck Driver - CDL	\$12.00	\$15.75
Laborer or Custodial	\$11.00	\$14.00
Rec Park Supr - Seasonal	\$15,000	\$25,000
Rec. Park Maintenance	\$11.00	\$15.75
Seasonal / PT Labor	\$8.50	\$10.00
<u>CITY TRANSIT</u>		
Transit Manager	\$15.00	\$21.50
Bus Driver - CDL w/passenger	\$12.00	\$15.75
Mechanic	\$14.50	\$22.00
<u>CEMETERY</u>		
Cemetery Supervisor - PT	\$25,000	\$30,000
Cemetery Maintenance	\$11.00	\$14.00
Cemetery Maint - PT/Seasonal	\$8.50	\$10.00
<u>ENGINEERING</u>		
Project Manager	\$50,000	\$75,000
Asst Project Manager	\$31,200	\$50,000

	<u>LOW</u> <u>2017-18</u>	<u>HIGH</u> <u>2017-18</u>
<u>CODES</u>		
Building Inspector	\$40,000	\$50,000
Zoning Administrator	\$40,000	\$50,000
<u>MAIN STREET</u>		
Main Street Mgr - PT	\$18.00	\$22.00
<u>TOURISM</u>		
Tourism Director	\$35,000	\$47,000
Tourism Asst / Venue Mgr	\$10.00	\$12.75
Tour Guides - PT / Seasonal	\$8.50	\$11.00
<u>ADMINISTRATION</u>		
City Manager	\$72,000	\$82,000
Comptroller	\$45,000	\$73,000
HR Director / Asst Comptroller	\$40,000	\$57,000
Accounts Payable Clerk	\$40,000	\$54,000
City Clerk	\$14.00	\$20.00
Payroll Clerk	\$14.00	\$20.00
<u>LEGAL</u>		
City Attorney	\$25,000	\$30,000
Asst. City Attorney	\$10,000	\$14,000
<u>WATER DEPT</u>		
Laborer	\$10.00	\$15.00
Laborer - PT/Seasonal	\$8.00	\$10.00
Distribution Operator	\$11.00	\$16.00
Asst Street Foreman	\$14.00	\$20.00
Street Foreman	\$21.00	\$25.00
Superintendent	\$22.00	\$28.00
Plant Operator	\$11.00	\$15.00
Chief Plant Operator	\$20.00	\$24.00
<u>SEWER DEPT</u>		
Operator	\$12.00	\$16.00
Laborer	\$10.00	\$15.00
Laborer - PT/Seasonal	\$8.00	\$10.00
Street Foreman	\$13.00	\$16.00
Superintendent	\$22.00	\$28.00
Lab Tech	\$12.00	\$17.00
<u>WATER & SEWER OFFICE</u>		
Utility Clerk - Hourly	\$10.00	\$18.00
Utility Clerk - PT	\$8.00	\$13.00
Manager	\$50,000	\$65,000
Asst Manager	\$45,000	\$55,000
<u>WATER & SEWER COMMISSIONERS</u>		
Annual	\$3,600	\$3,600

Memorandum

Date: June 6, 2017
To: Honorable Mayor and City Commissioners
From: Rick Truesdell, Public Works Director
Re: Full Time Position Opening

It is my recommendation that Eric Dearing, Chris Shelton, and Daniel Truesdell be move from probation status to full time status. Effective date June 30, 2017.

A handwritten signature in black ink, appearing to be "RT", enclosed within a large, hand-drawn oval shape.



CITY OF MAYSVILLE
216 BRIDGE STREET
MAYSVILLE, KY 41056
606-564-9419 • Fax 606-564-9416

ATTACHMENT B

04/13/2017

I Rick Truesdell will be retiring effective August 1, 2017.

I would like to take this opportunity to thank the mayors, commissions, city managers and employees, both past and present for the opportunity to serve the city of Maysville.

Truly yours,
Rick Truesdell



CITY OF MAYSVILLE ATTACHMENT C

216 BRIDGE STREET • MUNICIPAL BUILDING

MAYSVILLE, KENTUCKY 41056

(606) 564-9419 • Fax (606) 564-9416

www.cityofmaysville.com

mattwallingford@maysvilleky.net

MATT WALLINGFORD, AICP
City Manager

MEMORANDUM

TO: MAYOR AND CITY COMMISSIONERS

FROM: MATT WALLINGFORD, CITY MANAGER

DATE: JUNE 7, 2017

SUB: RECOMMENDATION: PUBLIC WORKS DIRECTOR

It is my recommendation that Michael Barbee be hired to replace Rick Truesdell as the City's new Public Works Director. Michael has 20 years of public works experience in the Navy, including, but not limited to: construction, plan review, snow plow operations, event setup, and extensive supervisory skills. As with all new hires, he will be on probation for six months in his position.

I believe Michael has the tools the City needs to oversee our largest department.

Suzie Pratt

From: Gena Turner <gena445@hotmail.com>
Sent: Tuesday, May 23, 2017 11:13 AM
To: 'suziepratt'
Subject: Letter of Resignation

Gena Turner
802 Hinton Drive
Maysville, KY 41056
606-301-1539
Gena445@hotmail.com

May 23, 2017

City of Maysville
Maysville City Commission
216 Bridge Street
Maysville, KY 41056

Dear Maysville City Commission,

Please accept this letter as formal notification that I am leaving my position with The City of Maysville Tourism Department, as of May 31, 2017.

Thank you for the opportunities you have provided me during my time with the Tourism department, and The City of Maysville. Due to personal obligations I have to resign. In the future I hope that you would consider me again as an employee. I have really enjoyed my time working with everyone.

If I can be of any assistance during this transition, please let me know.

Sincerely,

Gena Turner

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ATTACHMENT E

To: Chief Rice

Re: 2 weeks' notice

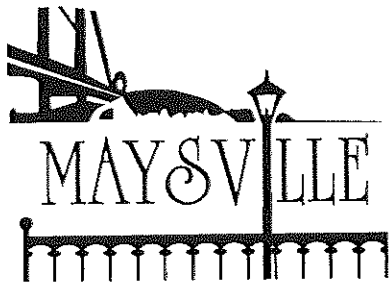
From: Breanna Wells

*JUNE
MIS*

RECD 5-11-2017

Due to recent child birth I have decided I would like to spend quality time with my child. Thank you for the opportunity over the last two years.

Breanna Wells



MAYSVILLE FIRE DEPARTMENT

216 BRIDGE STREET
MAYSVILLE, KENTUCKY 41056
(606) 564-2541 • Fax (606) 564-2543
kevindoyle@maysvilleky.net

KEVIN DOYLE
Fire Chief

To: City Manager Matt Wallingford, Mayor Cartmell, and City Commissioners

From: Fire Chief Kevin Doyle

RE: Appleman Recommendation

Date: June 7, 2017

Casey Appleman recently completed the application process for Maysville Fire Department. Casey has worked extremely hard to prepare himself for this position. He is an EMT with his required CPAT certification and completed the Maysville Fire Department cadet program in 2014. He has volunteer fire experience and is a great candidate for the position. I recommend that he is appointed probationary fire officer for the City of Maysville.