

MAYSVILLE BOARD OF COMMISSIONERS

Thursday, 9 February 2017; 5:15 p.m.

REGULAR MEETING

Maysville Municipal Building

The Board of Commissioners of the City of Maysville, Kentucky met in a regular meeting on Thursday, Feb. 9, 2017 at 5:15 p.m. at the Maysville Municipal Building. Present: Commissioner Schumacher, Commissioner Judy Pfeffer, Commissioner Kelly Ashley, Commissioner Victor McKay, and Mayor David Cartmell. Also present: City Manager Matt Wallingford, City Clerk Lisa Dunbar, City Attorney Sue Brammer, Comptroller Penny Stanfield, Projects Coordinator David Hord, Police Chief Ron Rice, Fire Chief Kevin Doyle, Asst. Comptroller/HR Director Karen Cracraft, Tourism Director Suzie Pratt, Public Works Director Rick Truesdell, Building Official Gary Wells, Codes Officer Nicole Jones, Main Street Director Caroline Reece, and Asst. City Attorney Kelly Caudill. Absent: Zoning Administrator George Larger. Others present: The Ledger Independent and WFTM.

MINUTES & REPORTS

Motion by Commissioner Schumacher to approve with correction of Comptroller name on page three, second by Commissioner McKay. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

PUBLIC COMMENT

Brian Helphenstine addressed the Board regarding sobriety checkpoints and whether it is Constitutional for police to ask motorists where they are going and where they've been. Assistant City Attorney Caudill explained that officers follow procedures allowed under state statute and that there have been no challenges made by defense attorneys.

APPOINTMENT: COMMUNICATIONS COMMITTEE

Motion by Commissioner McKay, second by Commissioner Pfeffer to appoint Commissioner Ashley to the Communications Committee. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner McKay and Mayor Cartmell, Abstain: Commissioner Ashley, Motion passes.

PROMOTIONS: POLICE DEPARTMENT

See Attachment A

Motion by Commissioner Ashley, second by Commissioner Pfeffer to release Garrett Ingram and Timothy Smith from probationary status. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

CATHY WALSTON: POP-UP PROGRAM

Cathy Walston thanked the City, Chamber of Commerce and other individuals for helping make the Pop-Up Program a success. She also submitted a follow-up report.

See ATTACHMENT B

DISCUSSION: WASHINGTON VOLUNTEER FIRE DEPARTMENT

Chief Doyle explained the benefits of separating the Washington VFD from Maysville Fire Department. Washington VFD would not only be eligible for federal grants, but also able to do fundraisers. The City of Maysville would lease the building to Washington VFD for three years and Mason County would pay its insurance. After that, it would be independent, and the City would save about \$20,000 annually.

DISCUSSION: CENTRAL ALLEY

The Board discussed the possibility of closing Central Alley, which is a grass alley adjoining numerous private properties. Not all of the property owners are favorable to closing it. Discussion moved to March meeting.

MOTION TO ACCEPT FY 2016 AUDIT

Motion by Commissioner Schumacher, second by Commissioner Pfeffer to accept the FY 2016 audit. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING LETTER OF SUPPORT FOR OKTOBERFEST

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-15

RESOLUTION AUTHORIZING LETTER FOR OKTOBERFEST

WHEREAS, The Maysville Rotary Club is holding an Oktoberfest festival in downtown Maysville on August 11 and 12, 2017; and

WHEREAS, the Maysville Rotary Club needs a letter to the Alcoholic Beverage Control to allow alcohol to be sold at the event;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY that the Mayor is hereby authorized and directed to execute a letter to the Alcoholic Beverage Control as Alcoholic Beverage Control Administrator for the City of Maysville allowing the Maysville Rotary Club to sell alcohol on Second Street and Market Street for the Oktoberfest festival.

Motion by Commissioner Ashley, second by Commissioner Schumacher to adopt Resolution 16-15 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING LOAN AGREEMENT WITH UNITED STATES OF AMERICA FOR AIRCRAFT

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-08

RESOLUTION AUTHORIZING LOAN AGREEMENT WITH UNITED STATES OF AMERICA FOR AIRCRAFT

WHEREAS, there is currently a GS-4D aircraft on static display at the Fleming - Mason Airport, which aircraft is on loan from the United States of America; and

WHEREAS, United States of America requires a contract and inventory to be signed annually requiring the City of Maysville, Kentucky, to use the property for static display purposes only;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute and deliver the 2017 loan agreement and inventory for the period from April 1, 2017 to March 31, 2018, to the United States of America.

Motion by Commissioner Schumacher, second by Commissioner Ashley to adopt Resolution 17-08. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING WITH BTADD

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE

Resolution No. 17-09

RESOLUTION AUTHORIZING
MEMORANDUM OF UNDERSTANDING WITH BTADD

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute and deliver the Memorandum of Understanding with Buffalo Trace Area Development District for the Sewer Plant Project.

Motion by Commissioner Pfeffer, second by Commissioner Schumacher to adopt Resolution 17-09 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING LAND AND WATER CONSERVATION FUND GRANT

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-10

RESOLUTION AUTHORIZING
LAND AND WATER CONSERVATION FUND GRANT

WHEREAS, the City of Maysville proposes to develop recreational resources to provide for the health and well being of the general public; and

WHEREAS, the City of Maysville intends to make application to the Department for Local Government for assistance under the land and water Conservation Fund Act of 1965, and

WHEREAS, the Land and Water Conservation fund is limited to funding a maximum of fifty percent (50%) of proposed project costs

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the Grant Application to Land and Water Conservation Fund.

BE IT FURTHER RESOLVED, that the City of Maysville hold in reserve fifty percent (50%) of the proposed project costs for the purpose of matching the Land and Water Conservation Fund assistance, and

BE IT FURTHER RESOLVED, that in the event a grant is awarded, the City of Maysville understands that it will sign assurances to comply with all applicable Federal and State

laws, rules and regulations, especially Title VI of the Civil Rights Act and Section 504 of the 1973 Rehabilitation Act.

Motion by Commissioner Pfeffer, second by Commissioner Ashley to adopt Resolution 17-10 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING APPLICATION FOR HOMELAND SECURITY GRANT

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-11

A RESOLUTION OF THE CITY OF MAYSVILLE, KENTUCKY AUTHORIZING THE MAYOR TO MAKE APPLICATIONS FOR AND, UPON APPROVAL, TO ENTER INTO AGREEMENTS WITH THE KENTUCKY OFFICE OF HOMELAND SECURITY (KOHS), TO EXECUTE ANY DOCUMENTS WHICH ARE DEEMED NECESSARY BY KOHS TO FACILITATE AND ADMINISTER THE PROJECT AND TO ACT AS THE AUTHORIZED CORRESPONDENT FOR THIS PROJECT. THIS RESOLUTION ALSO ESTABLISHES PROCUREMENT POLICY FOR ANY KOHS APPROVED PROJECT FOR THE FY-2017 APPLICATION CYCLE.

WHEREAS, the City of Maysville, Kentucky desires to make applications for United States Department of Homeland Security and/or Commonwealth of Kentucky funds for a project to be administered by Kentucky Office of Homeland Security:

WHEREAS, it is recognized that applications for and approval of Kentucky Office of Homeland Security funds impose certain obligations and responsibilities upon the city:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized to execute and furnish all required documentation, including a memorandum of agreement, as may be required by KOHS for the furtherance of the above-referenced projects and to act as the authorized correspondent for said projects.

For the purpose of any KOHS funded projects using FY-2017 funds the City will use the provisions of KRS 45A for the purchase of equipment and/or services. For any equipment and/or services under \$20,000 three (3) quotes will be obtained. For any equipment and/or services that exceeds \$20,000 the provisions of KRS 45A will apply.

Motion by Commissioner Pfeffer, second by Commissioner McKay to adopt Resolution 17-11 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AWARDING BID ON RIVER PARK

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-12

RESOLUTION AWARDING CONTRACT FOR OPERATION OF
THE MAYSVILLE RIVER PARK

WHEREAS, the City of Maysville advertised for proposals in accordance with plans and specifications as follows:

- | | | |
|-----|--------------|---------------------------------------|
| (a) | Subject: | Operation of the Maysville River Park |
| (b) | Advertised: | January 13, 2017 |
| (c) | Bid Opening: | February 1, 2017 |

WHEREAS, sealed bids were received from the following persons:

- | | | |
|----|----------------|------------|
| 1) | Ricky Monteith | \$7,856.00 |
| 2) | Joey McBride | \$4,000.05 |

WHEREAS, the City Manager has recommended acceptance of the first bid, as the best bid,

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, as follows:

(1) The bid of Ricky Monteith for the subject contract described above is hereby accepted on behalf of the City of Maysville.

(2) The Mayor is hereby authorized and directed forthwith to execute all contractual documents necessary or appropriate to effectuate acceptance of said bid and to consummate the contract on behalf of the City of Maysville.

Motion by Commissioner Ashley, second by Commissioner Schumacher to adopt Resolution 17-12 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION RE: FIREWORKS

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-13

RESOLUTION AUTHORIZING FIREWORKS CONTRACT

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY that the Mayor is hereby authorized and directed to execute a contract with Rozzis' Famous Fireworks for fireworks for July 4, 2017 and December 31, 2017 for a price of \$16,000.

Motion by Commissioner Pfeffer, second by Commissioner McKay to adopt Resolution 17-13 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING APPLICATION FOR CERTIFIED LOCAL GOVERNMENT

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-14

RESOLUTION AUTHORIZING CERTIFIED
LOCAL GOVERNMENT GRANT APPLICATION

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the application for a Certified Local Government Grant.

Motion by Commissioner Ashley, second by Commissioner Schumacher to adopt Resolution 17-14 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING APPLICATION FOR FAST ACT GRANT

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-16

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, FOR A GRANT UNDER FIXING AMERICA'S SURFACE TRANSPORTATION ACT (FAST ACT)

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs; and

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Fixing America's Surface Transportation Act (FAST Act) the City gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the Department of Transportation requirements thereunder; and

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Section 504 of the Rehabilitation Act of 1973, that in connection with the filing of an application for assistance the City gives an assurance that it will comply with Section 504 of Rehabilitation Act of 1973 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is required by the U.S. Department of Labor in accordance with the provisions of Section 5333(b) of the Fixing America's Surface Transportation Act (FAST Act), that in connection with the filing of an application for assistance under the Fixing America's Surface Transportation Act (FAST Act), and in the absence of a waiver from the U.S. Department of Labor, the City gives an assurance that it will comply with Section 5333(b) of the Fixing America's Surface Transportation Act (FAST Act), and the U.S. Department of Labor requirements thereunder; and

WHEREAS, it is the goal of the City that disadvantaged business enterprises be utilized to the fullest extent possible in connection with this project, and the definite procedures shall be established and administered to ensure that disadvantaged businesses shall have maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment contracts or consultant and other services.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY:

- Section 1. That David W. Cartmell, Mayor of the City of Maysville is authorized to execute and file an application on behalf of the City of Maysville, Kentucky with the U.S. Department of Transportation, to aid in the financing of the capital, operating, administrative assistance projects described in the attachment.
- Section 2. That David W. Cartmell, Mayor is authorized to execute and file with such application an assurance or any other document required by the U.S. Department

of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.

- Section 3. That David W. Cartmell, Mayor of the City of Maysville, Kentucky is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.
- Section 4. That David W. Cartmell, Mayor of the City of Maysville, Kentucky is authorized to set forth and execute with such application an assurance that the City of Maysville will comply with the conditions of the Section 5333(b) Warranty as required by the U.S. Department of Labor effectuating the purposes of Section 5333(b) of Fixing America's Surface Transportation Act (FAST Act).
- Section 5. That David W. Cartmell, Mayor is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application or the project.
- Section 6. That David W. Cartmell, Mayor is authorized to execute grant contract agreements on behalf of City of Maysville with the Kentucky Transportation Cabinet for aid in the financing of the capital, operating, administrative assistance project (s).
- Section 7. This Resolution shall be in full force and effect from and after the date of its adoption.

Motion by Commissioner Ashley, second by Commissioner Schumacher to adopt Resolution 17-16 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION COMMITTING LOCAL SHARE OF FUNDS FOR 5307/5311 TRANSIT GRANT

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-17**

**A RESOLUTION COMMITTING THE LOCAL SHARE OF FUNDS TO SECURE A
SECTION 5307/5311 GRANT APPLICATION**

WHEREAS, the City of Maysville is authorized by Kentucky Revised Statutes Section 96.189 to apply for and accept grants of money to assist in the implementation of a transit system in the local service area; and

WHEREAS, the City of Maysville has applied to the Kentucky Transportation Cabinet and the Federal Transit Administration of the United States Department of Transportation Act of 1964, in connection with the Section 5307/5311 project; and

WHEREAS, said application requires assurance of the City of Maysville relative to the commitment of the local share for the Section 5307/5311 project(s).

NOW THEREFORE, BE IT RESOLVED BY THE City of Maysville, Kentucky as follows:

1. The City of Maysville hereby gives assurance that it is its intent to commit its local share of the funds necessary to support this project to improve transit service in local service area for a minimum of five (5) years from the inception of the project. Said local share of expenses is to be paid from the General Fund, including bus fares.
2. The City of Maysville hereby gives assurance that it intends to continue the operation of transit service for a minimum of five (5) years.

Motion by Commissioner Schumacher, second by Commissioner Pfeffer to adopt Resolution 17-17 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHROIZING CITY OF MAYSVILLE CAFETERIA PLAN

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-18

RESOLUTION AUTHORIZING CITY OF MAYSVILLE CAFETERIA PLAN

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the amended Cafeteria Plan effective January 1, 2017, attached hereto as Exhibit A, and a summary plan description attached hereto as Exhibit B are hereby approved and adopted and that the Mayor is hereby authorized and directed to execute and deliver to the administrator of the plan one or more counterparts of the plan.

Motion by Commissioner Ashley, second by Commissioner Schumacher to adopt Resolution 17-18 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING ACQUISITION OF 36 E 5TH & 232 E 5TH STREET

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-19

RESOLUTION AUTHORIZING
ACQUISITION 36 EAST FIFTH STREET AND 232 EAST FIFTH STREET

WHEREAS, Lisa D. Jennings, the owner of 36 East Fifth Street, Maysville, Kentucky and 232 East Fifth Street, Maysville, Kentucky has agreed to convey both properties to the City of Maysville in consideration of the City of Maysville releasing its liens against the properties;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the Consideration Statement in the deed from Lisa D. Jennings to the City of Maysville and the Codes Enforcement Officer is authorized to release the liens.

Motion by Commissioner Pfeffer, second by Commissioner Ashley to adopt Resolution 17-19 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING UNDERWRITING FOR APPLICATION FOR PLANNING & ZONING

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-20

RESOLUTION AUTHORIZING
INSURANCE APPLICATION FOR JOINT PLANNING COMMISSION

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the underwriting renewal survey/application from Kentucky League of Cities Insurance Services on behalf of the Mason County Joint Planning Commission.

Motion by Commissioner Pfeffer, second by Commissioner Ashley to adopt Resolution 17-20 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING INSURANCE APPLICATION

The following resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-21

RESOLUTION AUTHORIZING
INSURANCE APPLICATION

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the underwriting renewal survey/application from Kentucky League of Cities Insurance Services.

Motion by Commissioner Schumacher, second by Commissioner Pfeffer to adopt Resolution 17-21 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ORDINANCE AMENDING INSURANCE TAX ORDINANCE

The following ordinance was presented to the Board of Commissioners upon first reading:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 17-_____

AN ORDINANCE AMENDING CODE OF ORDINANCES
SECTION 136.03 TO INCREASE THE INSURANCE TAX TO 8%

Summary

This Ordinance amends Code of Ordinances Section 136.03 to increase the license fee imposed upon each insurance company that issues any insurance policy that is not a life insurance policy from 7% to 8%.

Motion to pass ordinance amending insurance tax for discussion by Commissioner Ashley, second by Commissioner McKay.

Commissioner Ashley said that given the current revenue stream and future expenses, increasing the insurance tax seemed like the fairest way to raise revenue. Commissioner Schumacher said he was against raising taxes, period. Commissioner McKay pointed out that future projects can't be funded just by cutting expenses.

Bill Boggs said that as insurance rates increase, so does revenue, but Asst. Comptroller Cracraft said revenue fluctuates as companies shop for less expensive policies. Commissioner Pfeffer pointed out that just as insurance companies raise rates to cover increased cost, so the City needs to do as well.

The Mayor said he would like to see a breakdown between commercial and personal policy insurance tax revenue. Asst. Comptroller Cracraft explained that the City does not receive that kind of information.

Mayor Cartmell called the question. Upon call of roll, voting is as follows: Voting aye: Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Nays: Commissioner Schumacher, Motion passes on first reading.

ORDINANCE CLOSING PORTION OF PEACH ALLEY

The following ordinance was presented to the Board of Commissioners upon second reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 17C-01**

**AN ORDINANCE CLOSING A PORTION OF
PEACH ALLEY BORDERED BY COMPREHEND**

Summary

This Ordinance orders closure of the public way of the portion of Peach Alley bordered by Comprehend, Inc. Regional Mental Health-Mental Retardation Board, Inc. subject to reservation of existing utility lines and easements.

Motion by Commissioner Pfeffer, second by Commissioner Schumacher to adopt Ordinance 17C-01 as presented upon second reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AUTHORIZING PROJECT DEVELOPMENT AGREEMENT

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-22**

**RESOLUTION AUTHORIZING
ENERGY SAVINGS DEVELOPMENT AGREEMENT**

WHEREAS, the City of Maysville advertised for proposals for an Energy Savings Performance Contract; and

WHEREAS, two proposals were received; and

WHEREAS, the Committee has reviewed the proposals and recommended acceptance of Ameresco for the development of the Energy Savings Project;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that Ameresco is selected for the final development of the Energy Savings Project and the Mayor is hereby authorized and directed to enter into a Project Development Agreement with Ameresco.

Motion by Commissioner Pfeffer, second by Commissioner Ashley to adopt Resolution 17-22 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

RESOLUTION AWARDING BID ON DEMOLITION OF 213 E 4TH STREET

The following resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 17-23**

**RESOLUTION AWARDING BID FOR DEMOLITION
OF 213 EAST FOURTH STREET**

WHEREAS, the City of Maysville has received the following bids for demolition of 213 East Fourth Street, Maysville, Kentucky:

(1)	Wind Ridge Construction, LLC	\$4,200
(2)	M&M Construction Services, LLC	\$5,800

WHEREAS, the Code Enforcement Officer has recommended acceptance of the first bid,

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, as follows:


(1) The bid of Wind Ridge Construction, LLC in the sum of \$4,200 for the subject contract described above is hereby accepted on behalf of the City of Maysville.

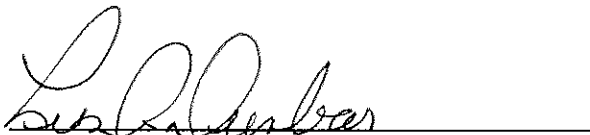
(2) The Mayor is hereby authorized and directed forthwith to execute all contractual documents necessary or appropriate to effectuate acceptance of said bid and to consummate the contract on behalf of the City of Maysville.

Motion by Commissioner Ashley, second by Commissioner Schumacher to adopt Resolution 17-23 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.

ADJOURNMENT

Motion by Commissioner Pfeffer, second by Commissioner Schumacher to adjourn. Upon call of roll, voting is as follows: Voting aye: Commissioner Schumacher, Commissioner Pfeffer, Commissioner Ashley, Commissioner McKay and Mayor Cartmell, Motion passes.


MAYOR


CITY CLERK

Police Department

Ronald J. Rice
Chief of Police



City of Maysville, Kentucky
212 Government Street
Maysville, Kentucky 41056
Phone: 606-564-9411
Fax: 606-564-9411

Date: February 1, 2017

From: Chief Rice

Subject: Probationary Officers

To: Honorable Mayor and Commissioners

Request officers Garrett Ingram and Timothy Smith be released from probationary status. Both officers were lateral transfers and have six and nine years, respectively, of law enforcement experience.

Both, Tim and Garrett have proven to be an asset to the Maysville police department.

Respectfully,

A handwritten signature in black ink, appearing to read "Ronald J. Rice", written in a cursive style.

Ronald J. Rice
Chief



POP-UP BUSINESS PROGRAM FOLLOW-UP

1. Lessons Learned
 - a. Secure Building Earlier
 - b. Better line of Communications between Business Owners, Pop-up Volunteers, and Participants
 - c. More Volunteerism from Community Groups
 - d. Co-Op with school for Labor – offer class credits in exchange. Learning business skills
 - e. Surprised by the initial negative response from some business owners
 - f. No restaurants-Food sold will be prepared off site
2. Did the businesses make money?
 - a. Two of the three businesses did not make a profit.
 - b. Most of the cost was related to labor expense
3. Downtown events that helped the programs
 - a. Downtown Open House
 - b. Small Business Saturday
 - c. Christmas Parade
4. Feedback received from customers
 - a. Liked the products
 - b. Wanted more activities like the floral classes and Pop-Up Music Programs sponsored
 - c. Increased community awareness
 - d. Liked the sense of community
 - e. Hoped to see this program continue in the future
 - f. New Respect for Shaun Reece
5. Will the businesses continue?
 - a. The building sold!!!!
 - b. Lorraine has seen an increase in traffic on line and will continue
 - c. Leslie will provide classes at her current location maybe expanding to other ideas
 - d. Leslie will potentially partner with another downtown business to provide stems during the spring and summer
 - e. Toni will look into starting a Food Truck. She is continuing to work with Mike Jackson
6. Next Steps
 - a. Apply for a grant
 - b. Create New Timeline
7. Funds spent
 - a. Utilities were the biggest expense
 - b. Signage for outside building
 - c. Liability Insurance