

MAYSVILLE BOARD OF COMMISSIONERS  
Thursday, 14 April 2022; 5:15 p.m.  
REGULAR MEETING  
Maysville Municipal Building

The Board of Commissioners of the City of Maysville, Kentucky met in regular session on Thursday, Apr. 14, 2022 at 5:15 p.m. at the Maysville Municipal Building. Present were Commissioner Ann Brammer, Commissioner David Cartmell, Commissioner Andrew Wood, Commissioner Victor McKay, and Mayor Debra L. Cotterill. Also present were City Manager Matt Wallingford, City Clerk Lisa R. Dunbar, City Attorney Kelly Caudill, Comptroller Penny Stanfield, HR Director Rhonda Rose, Public Works Director Dennis Truesdell, Police Chief Michael Palmer, Fire Chief Kevin Doyle, Project Coordinator David Hord, Utility Manager Mark Julian, and Tourism Director Lacey Holleran. Absent: Planning & Zoning Administrator George Larger, Building Inspector Jim Fawcett, Codes Office Nicole Brooks, Main Street Director Caroline Reece, and Assistant City Attorney Sue Brammer.

MINUTES & REPORTS

**Motion** by Commissioner McKay, second by Commissioner Cartmell to approve the minutes of the March 10 and 24, 2022 meetings and department reports as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

PUBLIC ANNOUNCEMENTS

Mayor Cotterill thanked City Manager Wallingford and Public Works Director Truesdell for extending dumpsters for an extra week and encouraged residents to participate in the downtown clean up over the weekend.

Judge-Executive Owen McNeill introduced newly hired Director of Maysville-Municipal Industrial Development Authority Jodi Ashby.

PUBLIC COMMENT: BRYAN HELPHINSTINE

Mr. Helphinstine introduced a young man named Garrett who has been through many difficult life experiences and is in recovery. He wants to take peer-to-peer training to help others. Mr. Helphinstine asked for prayers for Garrett, himself, and the entire addict and recovery community. He requested a show of support for Garrett.

PUBLIC COMMENT

Norbert Gallenstein presented the Board of Commissioners with a proposal to replace the missing statue at the top of the Market Street fountain. Gallenstein said that he had contacted a metal worker in Morehead who said that he could fabricate a replica for \$23,500. His family

would be willing to donate \$3,000 for the project, if the community would donate the remaining \$18,500 by May 22<sup>nd</sup>. The City had agreed to collect donations.

Commissioner Brammer said that the storm sirens on top of the hill could not be heard during the previous week's tornado warning. City Manager Wallingford said that the sirens had been hit by lightning and EMS Director Clay Buser was working with a contractor to get them fixed.

DISCUSSION: BUDGET SESSIONS

The Board of Commissioners agreed to meet in special session to discuss the FYE 2023 budget at 4 p.m., Apr. 28, 2022.

DISCUSSION: OHIO RIVER WAY COALITION

Tourism Director Holleran explained how the Ohio River Way Coalition is trying to promote communities from Portsmouth, Ohio to Louisville through signage and an app listing things to do along the river.

**Motion** by Commissioner Cartmell, second by Commissioner Brammer to approve a \$2,500 annual membership to join the Ohio River Way Coalition. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

RESOLUTION DECLARING NATIONAL PRESERVATION MONTH

The following Resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 22-23**

**RESOLUTION DECLARING  
NATIONAL PRESERVATION MONTH**

WHEREAS, historic preservation is an effective tool for managing growth, revitalizing neighborhood, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, we celebrate each May as National Preservation Month cosponsored by City of Maysville, the Kentucky Heritage Council, and National Trust for Historic Preservation;

NOW THEREFORE, BE IT RESOLVED BY THE City OF MAYSVILLE, KENTUCKY, that May 2022 is National Preservation Month and Kentucky Preservation Month.

**Motion** by Commissioner McKay, second by Commissioner Brammer to adopt Resolution No. 22-23 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

RESOLUTION AUTHORIZING LAND AND WATER CONSERVATION FUND GRANT

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 22-24

RESOLUTION AUTHORIZING  
LAND AND WATER CONSERVATION FUND GRANT

WHEREAS, the City of Maysville proposes to develop recreational resources to provide for the health and well being of the general public; and

WHEREAS, the City of Maysville intends to make application to the Department for Local Government for assistance under the land and water Conservation Fund Act of 1965, and

WHEREAS, the Land and Water Conservation fund is limited to funding a maximum of fifty percent (50%) of proposed project costs

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the Grant Application to Land and Water Conservation Fund.

BE IT FURTHER RESOLVED, that the City of Maysville hold in reserve fifty percent (50%) of the proposed project costs for the purpose of matching the Land and Water Conservation Fund assistance, and

BE TI FURTHER RESOLVED, that in the event a grant is awarded, the City of Maysville understands that it will sign assurances to comply with all applicable Federal and State laws, rules and regulations, especially Title VI of the Civil Rights Act and Section 504 of the 1973 Rehabilitation Act.

**Motion** by Commissioner McKay, second by Commissioner Cartmell to adopt Resolution No. 22-24 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

RESOLUTION AUTHORIZING HOMELAND SECURITY GRANT

COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 22-25

A RESOLUTION OF THE CITY OF MAYSVILLE, KENTUCKY AUTHORIZING THE MAYOR TO MAKE APPLICATION FOR AND, UPON APPROVAL, TO ENTER INTO AN AGREEMENT WITH THE KENTUCKY OFFICE OF HOMELAND SECURITY (KOHS), TO EXECUTE ANY DOCUMENTS WHICH ARE DEEMED NECESSARY BY KOHS TO FACILITATE AND ADMINISTER THE PROJECT AND TO ACT AS THE AUTHORIZED CORRESPONDENT FOR THIS PROJECT. THIS RESOLUTION ALSO ESTABLISHES PROCUREMENT POLICY FOR ANY KOHS APPROVED PROJECT FOR THE FY-2021 APPLICATION CYCLE.

WHEREAS, the City of Maysville, Kentucky desires to make an application for United States Department of Homeland Security and/or Commonwealth of Kentucky funds for a project to be administered by Kentucky Office of Homeland Security:

WHEREAS, it is recognized that an application for and approval of Kentucky Office of Homeland Security funds impose certain obligations and responsibilities upon the city:

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized to execute and furnish all required documentation, including a memorandum of agreement, as may be required by KOHS for the furtherance of the above-referenced project and to act as the authorized correspondent for said project.

For the purpose of any KOHS funded projects using FY-2021 funds the city will use the provisions of KRS 45A for the purchase of equipment and/or services. For any equipment and/or services under \$30,000, three (3) quotes will be obtained. For any equipment and/or services that exceeds \$30,000 the provisions of KRS 45A will apply.

**Motion** by Commissioner Brammer, second by Commissioner McKay to adopt Resolution No. 22-25 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

ORDINANCE AMENDING CODE OF ORDINANCES SECTION 132.01 DEPOSITORIES

The Board of Commissioners were presented with the following Ordinance on second reading:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Ordinance No. 22-02  
AN ORDINANCE AMENDING CODE OF ORDINANCES  
CHAPTER 132.01 DEPOSITORIES**

Summary

This Ordinance amends Code of Ordinances Chapter 132.01 Depositories to update the name change of one of the official depositories to Peoples Bank.

**Motion** by Commissioner Brammer, second by Commissioner McKay to adopt Ordinance No. 22-02 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

CLOSED SESSION

**Motion** by Commissioner McKay, second by Commissioner Brammer to go into closed session pursuant to KRS 61.810(1)(f): Discussion which might lead to the appointment of an individual employee and discipline of an individual employee. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

**Motion** by Commissioner Brammer, second by Commissioner Wood to return to open session. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

APPOINTMENT

To: City Manager Matt Wallinford, Mayor Cotterill, and City Commissioners  
From: Fire Chief Kevin Doyle  
RE: Sims Recommendation  
Date: April 14, 2022

As you were made aware, Brian Sims has completed the steps necessary for full time employment for the Maysville Fire Department. Brian has more than a decade of firefighting and paramedic experience and is excited to join our team. I recommend that Brian is appointed as a probationary firefighter/paramedic.


**Motion** by Commissioner Brammer, second by Commissioner Cartmell to appoint Brian Sims as a full-time firefighter/paramedic. Upon call of roll, voting was as follows: Voting aye:

Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

ADJOURNMENT

**Motion** by Commissioner Cartmell, second by Commissioner Brammer to adjourn at 6:12 p.m. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

  
MAYOR

  
CITY CLERK