

MAYSVILLE BOARD OF COMMISSIONERS  
Thursday, 8 July 2021; 5:15 p.m.  
REGULAR MEETING  
Maysville Municipal Building

The Board of Commissioners of the City of Maysville, Kentucky met in regular session on Thursday, July 8, 2021 at 5:15 p.m. at the Maysville Municipal Building. Present were Commissioner Ann Brammer, Commissioner David Cartmell, Commissioner Andrew Wood, Commissioner Victor McKay, and Mayor Debra L. Cotterill. Also present were City Manager Matt Wallingford, City Clerk Lisa R. Dunbar, City Attorney Kelly Caudill, Comptroller Penny Stanfield, HR Director Rhonda Rose, Public Works Director Dennis Truesdell, Police Chief Jared Muse, Fire Chief Kevin Doyle, Project Coordinator David Hord, Utility Manager Luke Huron, Codes Office Nicole Brooks, Tourism Director Lacey Holleran, and Main Street Director Caroline Reece. Absent: Planning & Zoning Administrator George Larger, Building Inspector Jim Fawcett, and Assistant City Attorney Sue Brammer.

CONSENT AGENDA

1. Minutes: June 10 and 24 regular and June 17 special meetings
2. Department Reports: Engineering Department, Utility Department, Treasurer/Finance, Codes Department, Main Street, Police Department, Fire Department, Public Works Department, City Clerk, Tourism Department

**Motion** by Commissioner McKay, second by Commissioner Brammer to approve the consent agenda as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

APPOINTMENT: UTILITY DEPARTMENT

The following memo was read into the record:

To: Mayor Cotterill, and City Commissioners  
From: Luke Huron  
Date: July 6, 2021  
RE: New Hire – Assistant Utility Manager  
CC: City Manager Matt Wallingford, HR Director Rhonda Rose

I respectfully request the appointment of Gregory Wilson to the position of Assistant Utility Manager effective July 8<sup>th</sup>, 2021. Greg has held numerous state certifications in Water & Wastewater Treatment in the past, and currently holds the highest of all four certifications in Hawaii for Water & Wastewater. Additionally, his experience allows him to take the Kentucky Division of Water certifications required for our system immediately upon hire. Greg also has an Associate Degree in Water & Wastewater Treatment Technology, and has vast knowledge in

the area of Water and Wastewater utility operations as well as many years of previous utility management experience. Greg has met all hiring requirements of the City of Maysville. Furthermore, he comes highly recommended from his previous employer, and will be a great addition to our staff.

**Motion** by Commissioner Brammer, second by Commissioner Cartmell to appoint Greg Wilson to the position of Assistant Utility Manager. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

RESOLUTION AUTHORIZING LEASE WITH KCTCS

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 21-49

RESOLUTION TO RENEW THE COX BUILDING  
LEASE WITH KCTCS

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the lease renewal agreement with Kentucky Community and Technical College System at a monthly cost of \$1,500 plus utilities.

**Motion** by Commissioner McKay, second by Commissioner Brammer to adopt Resolution No. 21-49 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

RESOLUTION APPROVING ACCEPTANCE OF ACRGP AIRPORT GRANT OFFER

COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 21-50

RESOLUTION APPROVING ACCEPTANCE OF ACRGP AIRPORT GRANT OFFER

WHEREAS, the City of Maysville, Kentucky, has previously submitted to the United States of America Federal Aviation Administration an Airports Coronavirus Response Grant Program Application which has been accepted,

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the ACRGP Grant Agreement accepting the FAA's Grant offer and any other required documentation to effectuate acceptance of the grant.

**Motion** by Commissioner Cartmell, second by Commissioner Wood to approve Resolution No. 21-50 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

#### ORDINANCE AMENDING CHAPTER 30 – RECORDS REQUESTS

The Board of Commissioners were presented with the following Ordinance on first reading:

COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Ordinance No. 21-10

AN ORDINANCE AMENDING  
CODE OF ORDINANCES CHAPTER 30

#### Summary

This Ordinance amends Code of Ordinances Section 30.01 to add in the definition of request that the written application for open records can be completed online. This Ordinance also amends Section 30.15 to require a statement of residency as outlined under KRS 61.870(10).

**Motion** by Commissioner Cartmell, second by Commissioner Brammer to pass Ordinance No. 21-10 as presented on first reading. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

#### FAÇADE IMPROVEMENT GRANTS

City Manager Wallingford informed the Board of Commissioners that he had met with Planning/Zoning Director Larger, Building Inspector Fawcett, and Main Street Director Reece regarding the façade improvement grant. There was \$98,000 in the revolving loan fund at Buffalo Trace Area Development District and the City has added another \$50,000 for the program. The Codes Department would be managing the residential applications and Ms. Reece would manage the commercial applications. Grants would be handed out in a first-come-first-serve basis.

Ms. Reece said that unlike past grants, this round would not be restricted to outside improvements. Property owners could make code level improvements in their buildings. The grants would be up to \$10,000 matching grants.

CLOSED SESSION

**Motion** by Commissioner Brammer, second by Commissioner Wood to enter closed session pursuant to KRS 61.810(1)(f): Discussion that may lead to the appointment of an employee. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

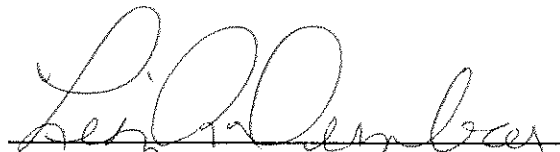
**Motion** by Commissioner Wood, second by Commissioner Cartmell to return to open session. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

**Motion** by Commissioner Brammer, second by Commissioner Wood to promote Bruce Kinder from seasonal to full-time in the Public Works Department. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

ADJOURNMENT

**Motion** by Commissioner Cartmell, second by Commissioner Brammer to adjourn at 5:39 p.m. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

  
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MAYOR

  
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CITY CLERK