

CITY OF MAYSVILLE BOARD OF COMMISSIONERS

Thursday, 25 June 2020; 4:45 p.m.

REGULAR MEETING

Maysville Municipal Building

Via Facebook Live

The Board of Commissioners of the City of Maysville, Kentucky met in regular session on Thursday, June 25, 2020 at 4:45 p.m. at the Maysville Municipal Building. Present were Commissioner Andrew Wood, Commissioner Jeff Brammer, Commissioner Kelly Ashley, Commissioner Victor McKay, and Mayor Charles T. Cotterill. Also present were City Manager Matt Wallingford, City Clerk Lisa R. Dunbar, City Attorney Kelly Caudill, Comptroller Penny Stanfield, HR Director Karen Cracraft, Police Chief Jared Muse, Fire Chief Kevin Doyle, and HR Director in Training Rhonda Rose.

DATE FOR PUBLIC AUCTION

Motion by Commissioner Ashley, second by Commissioner McKay to hold a public auction at 10 a.m., July 10, 2020 to sell Marshall Key House aka Harriet Beecher Stowe House. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

SUMMER CLEAN UP

City Manager Wallingford notified the Board of Commissioners that a citywide clean up would be held July 24-August 3. Mayor Cotterill said that there were many tires lying around and he wanted there to be a tire collection site.

BUFFALO TRACE SEARCH & RESCUE

City Manager Wallingford informed the Board of Commissioners of a request for \$2,200 from Buffalo Trace Search & Rescue. Due to COVID-19, the organization has not been able to do any fundraising as usual. The Board of Commissioners was agreeable to the request and will vote on it in July.

EMPLOYEE HIRING/PROMOTION

The Mayor said that he wanted all open positions with the City to be advertised to the public. Commissioner McKay said that he would like members of the commission to sit in on top-level interviews. Commissioner Brammer said that he would disagree with advertising all positions because it would lead to retention issues in police and fire departments if employees thought they wouldn't be promoted. Commissioner Ashley agreed.

Fire Chief Doyle said that if all positions are to be advertised, promotion procedures need to be revised as well. Both need to happen at the same time. Both police and fire departments have

active promotion lists that need to be considered – would those on the active lists be grandfathered in? How would those issues be handled?

City Attorney Caudill said that he would need input in order to make changes to detailed policies outlined in the ordinances. The policies should be distributed and have everyone go over them for revisions.

RECREATION PARK POOL

The City Manager brought the Board of Commissioners up to date on the proposed opening of the pool at the Maysville-Mason County Recreation Park sometime during the week of July 29.

MOSQUITO SPRAYING

The City Manager informed the Board of Commissioners that the USDA would spray for mosquitos at no charge. All the City needs to do is provide an employee to ride along. The spray is supposed to be non-toxic. Spraying would occur after 9 p.m.

RESOLUTION AUTHORIZING LETTER OF SUPPORT FOR JCPENNY STORE

The following Resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 20-44**

**RESOLUTION AUTHORIZING MAYOR TO REQUEST J.C. PENNEY CORPORATION TO
RECONSIDER CLOSING MAYSVILLE STORE**

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to request by letter to Jill Soltau, CEO of J.C. Penney Corp. that J.C. Penney reconsider its decision to close its Maysville store.

Motion by Commissioner Ashley, second by Commissioner McKay to adopt Resolution No. 20-44 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

RESOLUTION AUTHORIZING PAYOUT FOR LANDFILL SEWER LINE PROJECT

The following Resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE**

Resolution No. 20-45

RESOLUTION AUTHORIZING APPROVAL TO
PAY TETRA TECH ENGINEERING EXPENSES

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that \$79,695.00 of expenses as received from Tetra Tech for engineering work related to the emergency generator are approved for payment. The Mayor is hereby authorized and directed to sign the City of Maysville Draw request Number 9 dated June 24, 2020 and any other documents necessary to effectuate payment.

Motion by Commissioner Ashley, second by Commissioner Brammer to adopt Resolution No. 20-45 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

ORDINANCE SETTING BUDGET FOR FISCAL YEAR 2021

The Board of Commissioners were presented with the following Ordinance on second reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance 20-09**

AN ORDINANCE ADOPTING THE CITY OF MAYSVILLE, KENTUCKY ANNUAL BUDGET FOR FISCAL YEAR 1 JULY 2020 THROUGH 30 JUNE 2021 BY ESTABLISHING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT.

WHEREAS, an annual budget proposal and message has been prepared and delivered to the Board of Commissioners by the City Manager pursuant to KRS 91A.030 and Code of Ordinances section 131.01; and

WHEREAS, the Board of Commissioners has reviewed such budget proposal and made necessary modifications.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MAYSVILLE, KENTUCKY, as follows:

(1) The annual budget for the City's fiscal year ending 30 June 2021, summarized by resources, revenues, and appropriations as follows, is hereby adopted:

<u>GENERAL</u>	<u>LOCAL</u>	<u>MUNICIPAL</u>	<u>UTILITY</u>
<u>FUND</u>	<u>GOVERNMENT</u>	<u>ROAD AID</u>	<u>FUND</u>
	<u>ECONOMIC</u>	<u>PROGRAM</u>	
	<u>FUND</u>		

RESOURCES AVAILABLE FUND BALANCES CARRIED FORWARD	11,000,000	20,000	0	1,500,000
ESTIMATED REVENUES				
Property taxes	1,035,000			
Licenses & permits	8,706,325			
Intergovernmental Revenues	969,000	12,000	289,046	3,000
Other revenue	<u>1,931,302</u>	<u> </u>	<u> </u>	<u>4,548,750</u>
Total Estimated Revenues	<u>12,641,627</u>	<u>12,000</u>	<u>289,046</u>	<u>4,551,750</u>
TOTAL RESOURCES AVAILABLE FOR APPROPRIATIONS				
	<u>23,641,627</u>	<u>32,000</u>	<u>289,046</u>	<u>6,051,750</u>
APPROPRIATIONS				
General Government	3,621,180			
Police	2,666,000	10,000		
Fire	2,806,200	10,000		
Public Works & Streets	2,602,500	10,000	289,046	
Utility				4,656,000
Other	293,200			
Parks & Recreation	60,000			
Contingency	10,134,547	2,000		1,395,750
Capital Expenditures	<u>1,458,000</u>	<u> </u>	<u> </u>	<u> </u>
Total Appropriations	<u>23,641,627</u>	<u>32,000</u>	<u>289,046</u>	<u>6,051,750</u>

Motion by Commissioner McKay, second by Commissioner Ashley to adopt Ordinance No. 20-09 as presented upon second reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

ORDINANCE SETTING EMPLOYEE PAY SCALE

The Board of Commissioners were presented with the following Ordinance on second reading:

**COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 20-10**

AN ORDINANCE ADOPTING PAY PLAN FOR CLASSIFIED
CITY EMPLOYEES AND NON-ELECTED OFFICIALS FOR
SERVICES RENDERED BEGINNING 1 JULY 2020

Summary

This Ordinance adopts a pay plan for regular City employees and non-elected officials by job classification for services rendered on and after 1 July 2020 until amended.

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF MAYSVILLE, KENTUCKY, that the pay plan attached hereto as **EXHIBIT A** shall govern the compensation of all regular city employees and non-elected officials for services rendered on and after 1 July 2020 until amended by ordinance.

Motion by Commissioner McKay, second by Commissioner Brammer to adopt Ordinance No. 20-10 as presented upon second reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

CLOSED SESSION

Motion by Commissioner McKay, second by Commissioner Brammer to go into closed session pursuant to KRS 61.810(1)(f) for discussion which might lead to the dismissal of an individual employee and KRS 61.810(1)(c) discussion of pending litigation. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

Motion by Commissioner Ashley, second by Commissioner Brammer to return to open session. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

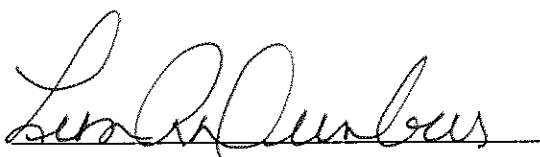
No action was taken.

ADJOURNMENT

Motion by Commissioner Ashley, second by Commissioner Brammer to adjourn. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

Meeting adjourned at 6:15 p.m.


MAYOR


CITY CLERK

ATTACHMENT A

CITY OF MAYSVILLE
Pay Scale 20-21

	LOW <u>2020-</u> <u>21</u>	HIGH <u>2020-</u> <u>21</u>
<u>POLICE</u>		
Colonel (Chief)	\$60,000	\$70,000
Major (Asst. Chief)	\$55,000	\$60,000
Lieutenant	\$50,000	\$55,000
Sergeant	\$22.00	\$26.00
Detective	\$20.00	\$24.00
P.O. 3	\$20.00	\$23.00
P.O. 2	\$17.50	\$22.00
P.O. 1 (after 1 year)	\$17.00	\$19.00
P.O. - Recruit	\$15.50	\$18.50
Records Clerk	\$13.00	\$20.00
Evidence Clerk	\$13.00	\$20.00
Communications Officer	\$13.00	\$20.00
Communications - PT/Seasonal	\$9.00	\$11.00
Civilian Admin Support - PT	\$10.00	\$18.00
<u>FIRE</u>		
Colonel (Chief)	\$60,000	\$70,000
Major (Asst. Chief)	\$16.00	\$17.75
Captain	\$13.50	\$15.50
Lieutenant	\$12.25	\$14.50
Fire Officer / Paramedic	\$11.00	\$13.00
Fire Officer / EMT	\$9.50	\$11.50
Transfer EMT / Paramedic	\$13.00	\$22.00
Fire Officer - PT	\$9.00	\$11.00
<u>PUBLIC WORKS</u>		
Director	\$55,000	\$70,000
Street Superintendent	\$48,000	\$54,000
Field Supervisor	\$15.00	\$23.50
Administrative Support	\$10.00	\$14.00
Truck Driver - CDL	\$14.00	\$17.00
Laborer or Custodial	\$11.00	\$16.00

Rec Park Supr - Seasonal	\$20.00	\$23.00
Rec. Park Maintenance Seasonal / PT Labor	\$11.00	\$19.00
	\$9.00	\$11.00

CITY TRANSIT

Transit Manager	\$15.00	\$22.00
Bus Driver - CDL w/passenger	\$14.00	\$18.00
Mechanic	\$15.00	\$25.00

CEMETERY

Cemetery Supervisor	\$15.00	\$20.00
Cemetery Maintenance	\$11.00	\$16.00
Cemetery Maint - PT/Seasonal	\$9.00	\$11.00

ENGINEERING

Project Manager	\$60,000	\$82,000
Asst Project Manager	\$35,000	\$56,000

CODES

Building Inspector Level I	\$40,000	\$60,000
Building Inspector Level II	\$50,000	\$60,000
Building Inspector Level III	\$55,000	\$70,000
Zoning Administrator	\$40,000	\$60,000
Code Enforcement Officer	\$32,000	\$42,000

MAIN STREET

Main Street Manager - PT	\$20.00	\$29.00
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TOURISM

Tourism Director	\$35,000	\$45,000
Venue Host	\$13.00	\$15.00
Tourism Asst - PT or FT	\$9.00	\$13.00
Receptionist - PT / Seasonal	\$9.00	\$10.00
Tour Guides - PT / Seasonal	\$9.00	\$10.00

ADMINISTRATION

City Manager	\$75,000	\$90,000
Comptroller	\$60,000	\$80,000
Human Resources Director	\$50,000	\$65,000
Accts Payable / Payroll Clerk	\$40,000	\$60,000
City Clerk	\$32,000	\$46,000
Admin Asst - PT	\$10.00	\$15.00

LEGAL

City Attorney	\$25,000	\$30,000
Asst. City Attorney	\$10,000	\$15,000

WATER DEPT

Plant Superintendent	\$20.00	\$25.00
Plant Operator IV	\$17.00	\$19.00
Plant Operator III	\$15.50	\$17.00
Plant Operator II	\$14.50	\$16.00
Plant Operator I	\$13.50	\$15.50
Distribution Superintendent	\$20.00	\$25.00
Asst Distribution Superintendent	\$15.00	\$18.00
Distribution Operator III	\$15.50	\$17.00
Distribution Operator II	\$14.50	\$16.00
Distribution Operator I	\$13.50	\$15.50
Labor	\$13.00	\$15.00
Labor - PT / Seasonal	\$9.00	\$11.00

SEWER DEPT

Plant & Collection Superintendent	\$20.00	\$25.00
Plant Operator III	\$17.00	\$18.00
Plant Operator II	\$15.50	\$17.00
Plant Operator I	\$13.50	\$15.50
Plant Lab Tech	\$15.00	\$17.00
Collection System Operator III	\$17.00	\$18.00
Collection System Operator II	\$16.50	\$17.00
Collection System Operator I	\$13.50	\$16.00
Labor	\$13.00	\$16.00
Labor - PT / Seasonal	\$9.00	\$11.00

WATER & SEWER ADMIN & OFFICE

Manager	\$50,000	\$75,000
Asst Manager	\$45,000	\$60,000
Utility Clerk	\$12.00	\$18.00
Utility Clerk - PT / Seasonal	\$9.00	\$12.00