

MAYSVILLE BOARD OF COMMISSIONERS
Wednesday, 28 May 2020; 4:45 p.m.
REGULAR MEETING
Maysville Municipal Building
Via Facebook Live Stream

The Board of Commissioners of the City of Maysville, Kentucky met in regular session on Wednesday, May 28, 2020 at 4:45 p.m. at the Maysville Municipal Building. Present were Commissioner Andrew Wood, Commissioner Jeff Brammer, Commissioner Kelly Ashley, Commissioner Victor McKay, and Mayor Charles T. Cotterill. Also present were City Manager Matt Wallingford, City Clerk Lisa R. Dunbar, City Attorney Kelly Caudill, Comptroller Penny Stanfield, and Economic Director Owen McNeil.

RESIGNATION

Resignation email from Firefighter James Kane and memo from Fire Chief Doyle read into the minutes. See ATTACHMENT A.

Motion by Commissioner Wood, second by Commissioner Ashley to accept resignation of James Kane. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

APPOINTMENT

Appointment memorandum from City Manager Wallingford recommending the appointment of Rhonda Rose to the position of Human Resources Director. See ATTACHMENT B.

Motion by Commission Ashley, second by Commissioner Brammer to approve the appointment of Rhonda Rose to the position of Human Resources Director. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

DISCUSSION: MARSHALL KEY HOUSE (HARRIET BEECHER STOWE)

City Manager Wallingford explained that selling Marshall Key House would involve the Heritage Council meeting with a prospective buyer and explaining a 44 page Preservation and Conservation Easement that applies to the property. The City would have to give the Heritage Council 30 days notification prior the sale. The City could request that the Heritage Council remove some of the easement restrictions. City Attorney Caudill said that he would like to talk to the Heritage Council general counsel and see what stipulations it might be willing to release and report back.

RESOLUTION AUTHORIZING EXECUTION OF FLEMING/MASON AIRPORT CARES ACT GRANT EXECUTION

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 20-37

RESOLUTION APPROVING ACCEPTANCE OF CARES ACT AIRPORT GRANT OFFER

WHEREAS, the City of Maysville, Kentucky, has previously submitted to the United States of America Federal Aviation Administration a Coronavirus Aid, Relief and Economic Security Act Airport Grants Application which has been accepted,

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the CARES Act Airport Grant Agreement accepting the FAA's Grant offer and any other required documentation to effectuate acceptance of the grant.

Motion by Commissioner McKay, second by Commissioner Brammer to adopt Resolution 20-37 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

BUDGET WORKSHOP


No action was taken.

SURPLUS PROPERTY

Motion by Commissioner Wood, second by Commissioner Brammer to declare 12 mobile radios, 22 portable radios, and 40 SCBAs as surplus property. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

ADJOURNMENT

Motion by Commissioner Wood, second by Commissioner Ashley to adjourn. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes. Meeting adjourned at 5:30 p.m.

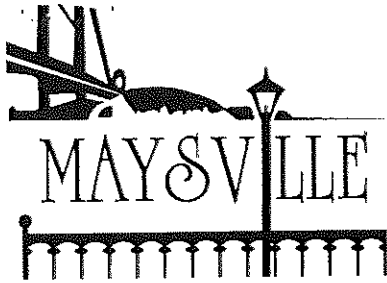

CITY CLERK


MAYOR

MAYSVILLE FIRE DEPARTMENT

216 BRIDGE STREET
MAYSVILLE, KENTUCKY 41056
(606) 564-2541 • Fax (606) 564-2543
kevindoyle@maysvilleky.net

KEVIN DOYLE
Fire Chief



To: City Manager Matt Wallingford, Mayor Cotterill, and City Commissioners

From: Fire Chief Kevin Doyle

RE: Kane Resignation

Date: May 27, 2020

Please find the attached email that was sent to myself and Karen Cracraft on May 17th. James Kane will be resigning from the fire department. According to his memo, his official resignation date is May 28, 2020. However, his last day of work was May 22.

From: "James Kane" <jkane@maysvilleky.net>
Subject:
Date: Sun, May 17, 2020 5:02 pm
To: "Karen Cracraft" <kcracraft@maysvilleky.net>

Due to some change in circumstances in my family. I am resigning from MFD effective May 28th, 2020. Thank you for the opportunity I have had. I will miss working for such a great department.

Sent from my iPhone



CITY OF MAYSVILLE

216 BRIDGE STREET • MUNICIPAL BUILDING

MAYSVILLE, KENTUCKY 41056

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mattwallingford@maysvilleky.net

MATT WALLINGFORD, AICP
City Manager

MEMORANDUM

TO: MAYOR AND CITY COMMISSIONERS

FROM: MATT WALLINGFORD, CITY MANAGER

SUBJECT: APPOINTMENT: HUMAN RESOURCE DIRECTOR

DATE: MAY 26, 2020

After 24 years of public service to the City of Maysville and its fine citizens, Human Resource Director, Karen Cracraft will be retiring on August 1, 2020. Knowing this intention, City staff advertised for the job of Human Resource Director in early spring. After receiving 23 applications, a committee consisting of the Finance Director, Fire Chief, and myself conducted several interviews. With the conclusion of this process, I am respectfully recommending that Rhonda Rose be appointed as the new Human Resource Director effective August 1st. We were fortunate to have several candidates with many years of experience in the human resources field, but Rhonda stood out from the others. She has 20 years of experience in HR with the Kentucky Community and Technical College System. She has a Bachelor of University Studies and Master of Arts in Communication from Morehead State University. She is a current member of the Kentucky International Public Management Association, HR division; the Society for Human Resource Management; and the Bluegrass Society for Human Resource Management. Rhonda's years of experience in human resources, coupled with her education, makes her a great fit as the newest member of our wonderful staff. Should she have your approval as our next Human Resource Director, her employment with the City of Maysville will begin on June 22nd.