

MAYSVILLE BOARD OF COMMISSIONERS

Thursday, 8 October 2020; 5:15 p.m.

REGULAR MEETING

Maysville Municipal Building

Via Facebook live-stream

The Board of Commissioners of the City of Maysville, Kentucky met in regular session on Thursday, August 13, 2020 at 5:15 p.m. at the Maysville Municipal Building. Present were Commissioner Andrew Wood, Commissioner Jeff Brammer, Commissioner Kelly Ashley, Commissioner Victor McKay, and Mayor Charles T. Cotterill. Also present were City Manager Matt Wallingford, City Clerk Lisa R. Dunbar, City Attorney Kelly Caudill, Comptroller Penny Stanfield, HR Director Rhonda Rose, Public Works Director Dennis Truesdell, Police Chief Jared Muse, Fire Chief Kevin Doyle, Project Coordinator David Hord, Utility Manager Luke Huron, Planning & Zoning Administrator George Larger, Building Inspector Jim Fawcett, Codes Office Nicole Brooks, Tourism Director Lacey Holleran, Main Street Director Caroline Reece, and Assistant City Attorney Sue Brammer.

CONSENT AGENDA

- **Minutes:** Sept. 10 and Sept. 24, 2020 regular meeting
- **Department Reports:** Engineering Department, Utility Department, Treasurer/Finance, Codes Department, Main Street, Police Department, Fire Department, Public Works Department, City Clerk, Tourism Department
- **Boards/Commissions:**
  - Appointments – Mary Honaker, Arts Commission, exp. 6/30/24
  - Lesley Myers, Joint Planning Commission, exp. 7/31/24
  - Reappointment – Michael Parker, Board of Adjustment, exp. 7/31/24
- **Personnel:**
  - Appointment – Mark Julian, Assistant Utility Manager
  - Promotions – Mike Wells, Recreation Park Manager

**Motion** by Commissioner Wood, second by Commissioner Brammer to approve the consent agenda as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

PUBLIC COMMENT

Bryan Helphinstine commented favorably on the Zoning Board of Adjustment voting to approve detox facilities as conditional use in R1 and some other zones.

DISCUSSION: TRICK-OR-TREAT

Commission discussed whether to have trick-or-treat hours and the need to promote the state guidelines for Halloween safety, if so

**Motion** by Commissioner McKay, second by Commissioner Wood to hold trick-or-treat hours 5-7 p.m., on Saturday, Oct. 31<sup>st</sup>. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, and Commissioner McKay; Abstain: Mayor Cotterill, Motion passes.

#### COMMUNITY CLEAN-UP

City Manager Wallingford informed the Board of Commissioners that the quarterly community clean-up will be Oct. 23-Nov. 2. Dumpsters will be placed as usual and appliances can be dropped at the Forest Avenue Police Station or Public Works Department. There will be no tire collection.

#### WAREHOUSE ON LEXINGTON PIKE

Mayor Cotterill said that he wants the City to pursue action against the current and previous owner of the warehouse in order to recoup some of the \$15,000 it will cost to demolish the condemned building.

City Attorney Caudill said that he will pursue the matter.

#### RESOLUTION AUTHORIZING CONTRACT WITH STRAND ASSOCIATES

The following Resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 20-64**

**RESOLUTION AUTHORIZING  
ENGINEERING CONTRACT WITH STRAND ASSOCIATES, INC.**

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to enter into a contract with Strand Associates, Inc. for engineering services for the construction of a water tank in the May's Lick area, upon approval of the project by the Kentucky Infrastructure Authority and Maysville Board of Commissioners.

**Motion** by Commissioner Ashley, second by Commissioner Brammer to adopt Resolution No. 20-64 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

RESOLUTION AUTHORIZING MAYOR TO SIGN LANDLORD RELEASE AND CONSENT WITH  
MAYSVILLE MANUFACTURING

The following Resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 20-66**

**RESOLUTION AUTHORIZING  
LANDLORDS RELEASE AND CONSENT AGREEMENT WITH MAYSVILLE MANUFACTURING AND  
COMMUNITY TRUST BANK**

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the execution of a Landlords Release and Consent Agreement by the Mayor is hereby ratified.

**Motion** by Commissioner McKay, second by Commissioner Ashley to adopt Resolution No. 20-67 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

RESOLUTION ACCEPTING BIDS FOR POLICE CRUISERS

The following Resolution was presented to the Board of Commissioners:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Resolution No. 20-66**

**RESOLUTION AWARDING BID FOR TWO POLICE VEHICLES**

WHEREAS, the City of Maysville advertised for bids in accordance with plans and specifications as follows:

- A. Two Police Vehicles
- B. Advertised: September 25, 2020
- C. Bid opening: October 7, 2020

WHEREAS, the following bid was received:

1. Mike Castrucci Ford \$74,312

WHEREAS, the City Manager has recommended the acceptance of the first and only bid,

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, as follows:

1. The bid of Mike Castrucci Ford in the sum of \$74,312 for the subject contract described above is hereby accepted on behalf of the City of Maysville.
2. The Mayor is hereby authorized and directed forthwith to execute all contractual documents necessary or appropriate to effectuate acceptance of said bid and to consummate the contract on behalf of the City of Maysville.

**Motion** by Commissioner Brammer, second by Commissioner Ashley to adopt Resolution No. 67 as presented. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

#### ORDINANCE ESTABLISHING SCHOOL ZONE

The Board of Commissioners were presented with the following Ordinance on first reading:

**COMMONWEALTH OF KENTUCKY  
CITY OF MAYSVILLE  
Ordinance No. 20-15**

**AN ORDINANCE OF THE CITY OF MAYSVILLE IN MASON COUNTY KENTUCKY  
ESTABLISHING A SCHOOL ZONE WITH TRAFFIC CONTROL DEVICES AND  
SPEED LIMITS**

**SUMMARY**

This Ordinance establishes a school zone for a portion of Tucker Drive and establishes a 25 mph speed limit in the school zone.

**Motion** by Commissioner Ashley, second by Commissioner Brammer to adopt Ordinance No. 20-15 as presented upon second reading. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

#### CLOSED SESSION

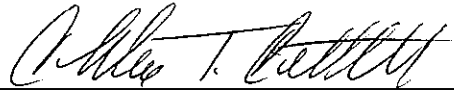
**Motion** by Commissioner Wood, second by Commissioner Ashley to go into closed session pursuant to KRS 61.810(1)(c) discussion of pending litigation against or on behalf of the public agency and (1)(b) deliberation on the sale of real property. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

**Motion** by Commissioner Ashley, second by Commissioner Wood to return to open session. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

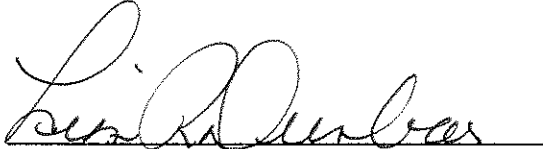
No action was taken.

ADJOURNMENT

**Motion** by Commissioner Brammer, second by Commissioner McKay to adjourn. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes. Adjournment at 6:17 p.m.



MAYOR



CITY CLERK