

MAYSVILLE BOARD OF COMMISSIONERS

Thursday, 24 October 2019; 4:45 p.m.

REGULAR MEETING

Maysville Municipal Building

The Board of Commissioners of the City of Maysville, Kentucky met in regular session on Thursday, Sept. 12, 2019 at 4:45 p.m. at the Maysville Municipal Building. Present were Commissioner Andrew Wood, Commissioner Jeff Brammer, Commissioner Kelly Ashley, Commissioner Victor McKay, and Mayor Charles T. Cotterill. Also present were City Manager Matt Wallingford, City Clerk Lisa R. Dunbar, City Attorney Sue Brammer, Comptroller Penny Francis, HR Director Karen Cracraft, Public Works Director Mike Barbee, Police Chief Jared Muse, Fire Chief Kevin Doyle, Project Coordinator David Hord, Planning & Zoning Administrator George Larger, Building Inspector Jim Fawcett, Codes Office Nicole Brooks, Tourism Director Lacey Holleran, Main Street Director Caroline Reece, and Assistant City Attorney Kelly Caudill. Absent: Utility Manager Darren Garrison.

APPOINTMENT OF ASSISTANT POLICE CHIEF

The attached memo (ATTACHMENT A) recommending Lieutenant Michael Palmer be appointed to the position of assistant police chief was read into the record.

Motion by Commissioner Ashley, second by Commissioner McKay to appoint Lieutenant Michael Palmer to the position of Assistant Police Chief – Major. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

APPOINTMENT TO CVB

Recommendation by Mayor to appoint Christy Hoots to the Convention and Visitors Bureau, term to expire 10/11/22

Motion by Commissioner Brammer, second by Commissioner Ashley to appoint Christy Hoots to the CVB. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

APPOINTMENT IN UTILITY DEPARTMENT

The attached memo (ATTACHMENT B) recommending Charles Chandler be appointment to the water distribution department was read into the record.

Motion by Commissioner Brammer, second by Commissioner Ashley to appoint Charles Chandler to the utility department. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Cotterill, Motion passes.

RESOLUTION AUTHORIZING LETTER OF SUPPORT FOR TWO BRIDGE RUN

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 19-88

RESOLUTION AUTHORIZING LETTER OF SUPPORT FOR ROTARY TWO BRIDGE RUN

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a letter of support to Commonwealth of Kentucky for the Rotary Two Bridge 10-Miler and 5K to be held on April 4, 2020.

Motion by Commissioner McKay, second by Commissioner Ashley to authorize letter of support for Two Bridge Run. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Coterill, Motion passes.

CHANGE TO RECEIPT OF THIRD AND FOURTH VACATION WEEKS

The Board of Commissioners were favorable to rewarding employees with a third vacation week after 5 years instead of ten and awarding an entire fourth week at 15 years, rather than 1 day per year for 5 years. An ordinance will be on the November 14th agenda.

SUTTON STREET PAVING

The Board of Commissioners again discussed various options for paving lower Sutton Street from Second to McDonald Parkway. The Board agreed to paving with brick down the center of the street and paving the parking lanes with concrete.

ACQUIRE CONDON PROPERTY

Discussion of whether to acquire property and trailers on Hill Avenue and State Street from Condon Estate. The consensus was to proceed. A resolution will be on the November agenda.

CLOSED SESSION

Motion by Commissioner Ashley, second by Commissioner Brammer to go into closed session Pursuant to KRS 61.810(1)(f): Discussion that may lead to appointment of employee. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood,

Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Coterill, Motion passes.

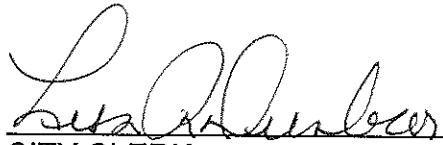
Motion by Commissioner Brammer, second by Commissioner Ashley to return to open session. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Coterill, Motion passes.

ADJOURNMENT

Motion by Commissioner Ashley, second by Commissioner Brammer to adjourn. Upon call of roll, voting is as follows: Voting aye: Commissioner Wood, Commissioner Brammer, Commissioner Ashley, Commissioner McKay and Mayor Coterill, Motion passes.



MAYOR



CITY CLERK

Police Department

**Jared Muse
Chief of Police**



**City of Maysville, Kentucky
212 Government Street
Maysville, Kentucky 41056
Phone: 606-564-9411
Fax: 606-564-9416**

Date: October 18, 2019

From: Chief Muse

Subject: Promotion to Assistant Chief

To: Honorable Mayor and City Commissioners

A recent promotion within the police department has created a vacancy for the assistant chief position. Following testing procedures and interviews, Lieutenant Michael Palmer, a seventeen-year veteran with the department achieved the highest cumulative score; therefore I respectfully request the promotion of Lt. Palmer to the rank of Major.

Jared Muse
Chief

A handwritten signature in cursive script, appearing to read "Jared Muse", is written over the printed name and title.



CITY OF MAYSVILLE UTILITY DEPARTMENT

216 BRIDGE STREET • P.O. BOX 406 • MUNICIPAL BUILDING

(606) 564-3531 • Fax (606) 564-4046

MAYSVILLE, KENTUCKY 41056

DARREN GARRISON
Manager

To: City Manager Matt Wallingford, Mayor Cotterill, and City Commissioners

Date: October 23 , 2019

From: Darren Garrison

RE: New Hire

I respectfully request the appointment of Charles Chandler to the water distribution department effective in November, 2019. Charles is extremely excited about this opportunity , and will make a great addition to our staff. Charles has met all hiring requirements from the City Of Maysville.

Darren Garrison

Utility Manager