

MAYSVILLE BOARD OF COMMISSIONERS
Thursday, 23 September 2021; 11:30 a.m.
SPECIAL MEETING
Maysville Municipal Building

The Board of Commissioners of the City of Maysville, Kentucky met in regular session on Thursday, Sept. 23, 2021 at 11:30 a.m. at the Maysville Municipal Building. Present were Commissioner Ann Brammer, Commissioner David Cartmell, Commissioner Andrew Wood, Commissioner Victor McKay, and Mayor Debra L. Cotterill. Also present were City Manager Matt Wallingford, City Clerk Lisa R. Dunbar, City Attorney Kelly Caudill, Comptroller Penny Stanfield, Public Works Director Dennis Truesdell, Police Chief Jared Muse, Fire Chief Kevin Doyle, Project Coordinator David Hord, Utility Manager Luke Huron, Planning & Zoning Administrator George Larger, Building Inspector Jim Fawcett, Codes Office Nicole Brooks, Tourism Director Lacey Holleran, Main Street Director Caroline Reece, Absent: HR Director Rhonda Rose and Assistant City Attorney Sue Brammer.

PROMOTION: FIRE DEPARTMENT

The following memorandum was presented to the Board of Commissioners:

To: City Manager Matt Wallingford, Mayor Cotterill, and City Commissioners
From: Fire Chief Kevin Doyle
RE: Lieutenant Recommendation
Date: September 22, 2021

As you know, due to some staffing changes within our department, we have an open Lieutenant position to fill. In the spring of this year, we completed a lengthy and thorough process to seek and identify the candidates that would best fill this position. Josh Figgins has been with our department for more than five years, holds multiple applicable certifications, is a certified fire instructor and paramedic, and is highly respected by his peers. I am recommending that he is appointed to the position of Lieutenant.

Motion by Commissioner McKay, second by Commissioner Brammer to promote Josh Figgins to the rank of lieutenant in the Fire Department. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

CONSTITUTION WEEK

Mayor Cotterill talked about signing a proclamation on Constitution Week in coordination with the Daughters of the American Revolution. She also expressed thanks to Sharyn White-Coe for her efforts to educate students in area school districts on the importance of the United States Constitution.

SWEARING IN

Mayor Cotterill swore in Tony Boyd as a member of the Board of Ethics.

DISCUSSION: NAMING OF DOWNTOWN EVENT SPACE

City Manager Wallingford addressed the downtown farmers market that is being organized and the need for an address and name for the event space/parking lot at McDonald Parkway and Sutton Street. Main Street Director Reece had suggested Lewis and Clark due to the area history, and the Mayor suggested 'pavilion.' If Lewis & Clark Pavilion was acceptable to the Board of Commissioners, he would get the process started.

The Board of Commissioners indicated assent to the name.

DISCUSSION: 2022 PAVING CONTRACT

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 21-66

RESOLUTION AWARDING ANNUAL PAVING CONTRACT

WHEREAS, the City of Maysville advertised for bids in accordance with plans and specifications as follows:

- A. Annual Paving
- B. Advertised: September 1, 2021
- C. Bid opening: September 14, 2021

WHEREAS, the following bids were received:

- | | |
|--------------------------------------|--------------|
| 1. HG Mays Corporation, Inc. | \$188,792.25 |
| 2. Brown County Construction Company | \$192,502.00 |

WHEREAS, the Projects Coordinator and City Manager have recommended the acceptance of the first bid above as the best bid,

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, as follows:

1. The bid of HG Mays Corporation, Inc. in the sum of \$188,792.25 for the subject contract described above is hereby accepted on behalf of the City of Maysville.
2. The Mayor is hereby authorized and directed to execute all contractual documents necessary or appropriate to effectuate acceptance of said bid and to consummate the contract on behalf of the City of Maysville.

Motion by Commissioner Cartmell, second by Commissioner McKay to adopt Resolution No. 21-66 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

DISCUSSION: FALL QUARTERLY CLEANUP AND LEAF PICKUP PROGRAM

Mr. Wallingford said that Public Works Director Truesdell had scheduled Oct. 15-25 as the next quarterly cleanup period. Dumpsters would be at the usual locations. Tires and hazardous materials would not be accepted. The City would also begin pickup of bagged leaves on Mondays and Wednesday, beginning Nov. 11 through the end of November.

UPDATE: RENTAL LICENSE ORDINANCE & TOWING ORDINANCE

Mr. Wallingford told the Board of Commissioners that a draft of the amended rental license ordinance would be ready at the next meeting. He also informed the Board that the state legislature had made changes to state statute governing towing companies so the City would need to amend the towing ordinance to reflect those changes.

RESOLUTION AUTHORIZING MAYOR TO SIGN MEMORANDUM OF AGREEMENT RE DEPOT PROJECT

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 21-64

RESOLUTION APPROVING
ACCEPTANCE OF FEDERAL-AID HIGHWAY PROGRAM STATE ADMINISTERED FUNDING FOR THE
MAYSVILLE TRAIN DEPOT PROJECT

WHEREAS, the federal-aid highway program state administered funding was awarded the amount of \$180,000, and

WHEREAS, this amount will be authorized in phases as federal requirements are met for the Maysville Train Depot Project; and

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the above mentioned Agreement as well as any other required documents relating to the project.

Motion by Commissioner Wood, second by Commissioner Brammer to adopt Resolution No. 21-64 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR THIRD STREET UTILITY PROJECT

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 21-65

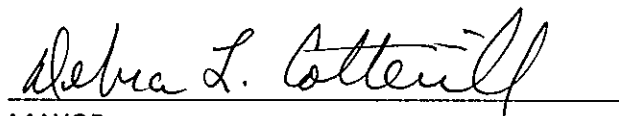
RESOLUTION AUTHORIZING CHANGE ORDER
ON NEW FIRE HYDRANT ON MAYSVILLE THIRD STREET WATER LINE PROJECT

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to sign Change Order #1 for the Maysville Third Street Project adding a new fire hydrant, new meter box and setter for an additional amount of \$3,735.38.

Motion by Commissioner McKay, second by Commissioner Wood to adopt Resolution No. 21-65 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

ADJOURNMENT

Motion by Commissioner Cartmell, second by Commissioner McKay to adjourn at 11:55 a.m. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.


MAYOR

CITY CLERK