

MAYSVILLE BOARD OF COMMISSIONERS
Thursday, 9 September 2021; 5:15 p.m.
REGULAR MEETING
Maysville Municipal Building

The Board of Commissioners of the City of Maysville, Kentucky met in regular session on Thursday, Sept. 9, 2021 at 5:15 p.m. at the Maysville Municipal Building. Present were Commissioner Ann Brammer, Commissioner David Cartmell, Commissioner Andrew Wood, Commissioner Victor McKay, and Mayor Debra L. Cotterill. Also present were City Manager Matt Wallingford, City Clerk Lisa R. Dunbar, City Attorney Kelly Caudill, Comptroller Penny Stanfield, HR Director Rhonda Rose, and Police Chief Jared Muse.

CONSENT AGENDA

- **Minutes:** August 12 & 26, 2021 regular meetings
- **Department Reports:** Engineering Department, Utility Department, Treasurer/Finance, Codes Department, Main Street, Police Department, Fire Department, Public Works Department, City Clerk, Tourism Department
- **Appointments/Reappointments to Board & Commissions:**
 - Katie Kielman to Arts Commission, exp. 6/30/25
 - Barb Clarke to CVB, exp. 10/11/24
 - David Loney to Board of Adjustments, exp. 7/3/25

Motion by Commissioner Cartmell, second by Commissioner Brammer to approve all items on the consent agenda. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

DISCUSSION: KLC TRAINING

City Manager Wallingford informed the Board of Commissioners that Kentucky League of Cities Staff Attorney Chris Johnson could present officials training the date of the next regular meeting. He proposed scheduling a special meeting at either 11:30 a.m. or 4:30 p.m. followed by training.

The Board of Commissioners chose to hold the special meeting at 11:30 a.m. on Thursday, Sept. 23rd followed by training.

RESOLUTION AUTHORIZING LEASE WITH COMMONWEALTH OF KENTUCKY FOR HEALTH & FAMILY SERVICES

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY

CITY OF MAYSVILLE
Resolution No. 21-59

RESOLUTION AUTHORIZING LEASE
WITH COMMONWEALTH OF KENTUCKY

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a lease renewal agreement with the Commonwealth of Kentucky for Health and Family Services, 201 Government Street, Maysville, Kentucky.

Motion by Commissioner Cartmell, second by Commissioner Wood to adopt Resolution No. 21-59 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

RESOLUTION AUTHORIZING LEASE WITH COMMONWEALTH OF KENTUCKY FOR WORKFORCE INVESTMENT

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 21-60

RESOLUTION AUTHORIZING LEASE
WITH COMMONWEALTH OF KENTUCKY

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a lease renewal agreement with the Commonwealth of Kentucky for Department of Workforce Investment, 201 Government Street, Maysville, Kentucky.

Motion by Commissioner McKay, second by Commissioner Wood to adopt Resolution No. 21-60 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

RESOLUTION AUTHORIZING LEASE FOR DEPARTMENT OF CORRECTIONS

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 21-61

RESOLUTION AUTHORIZING LEASE
WITH COMMONWEALTH OF KENTUCKY

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a lease renewal agreement with the Commonwealth of Kentucky for Department of Corrections, 101 East Second Street, Maysville, Kentucky.

Motion by Commissioner Wood, second by Commissioner Brammer to adopt Resolution No. 21-61 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

RESOLUTION AUTHORIZING LETTER ABATEMENT GRANT

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 21-62

RESOLUTION AUTHORIZING
LITTER ABATEMENT GRANT APPLICATION

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute a grant application for the Litter Abatement Grant Program.

Motion by Commissioner Wood, second by Commissioner McKay to adopt Resolution No. 21-62 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

RESOLUTION AUTHORIZING KLCIS LIABILITY GRANT RESOLUTION

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Resolution No. 21-63

RESOLUTION AUTHORIZING KLCIS LIABILITY GRANT APPLICATION

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, that the Mayor is hereby authorized and directed to execute the application for the 2021 KLCIS Liability Grant.

Motion by Commissioner Wood, second by Commissioner McKay to adopt Resolution No. 21-63 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Wood, Commissioner McKay and Mayor Cotterill; Abstain: Commissioner Cartmell. Motion carried.

MUNICIPAL ORDER AMENDING COVID LEAVE POLICY

The following Municipal Order was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
MUNICIPAL ORDER No. 21-05

MUNICIPAL ORDER PROVIDING FOR LEAVE FOR EMPLOYEES DIAGNOSED WITH COV-19 OR WHO ARE IN QUARANTINE AND PROVIDING INCENTIVE TO GET VACCINATED

WHEREAS, statistics have shown that vaccinations for individuals against COVID-19 are beneficial;

WHEREAS, the COV-19 virus may require some employees to be placed in quarantine and/or isolation;

WHEREAS, to help support voluntary isolation or quarantine for the next sixty (60) days, the City of Maysville is altering its sick leave policy for employees who have been diagnosed with or have a documented exposure to COV-19;

WHEREAS, nothing in this order will change the procedure or requirement to request Family and Medical Leave (FMLA) for their time away from work;

NOW, THEREFORE, BE IT ORDERED AS FOLLOWS:

1. As an incentive for employees to get vaccinated, upon providing proof of vaccination to payroll or HR, each employee will be presented with a certificate for 2- paid days off. The days must be utilized by September 1, 2022.
2. Between August 1, 2021 through October 31, 2021, employees will be provided paid sick leave at the employee's regular rate of pay when the employee is unable to work because the employee is quarantined due to a work related-incident (pursuant to Federal, State, or local government order or advice of a health care provider) OR if the employee tests positive for COVID due to a work-related occurrence. Each employee MUST provide HR with supporting documentation from your healthcare provider. COVID pay can be utilized once. If an employee previously used COVID leave in 2020-21, that employee will not be eligible for additional COVID leave. If

an additional COVID related issue occurs, employees will be required to utilize their personal sick leave.

3. Employees utilizing this sick leave must provide documentation of COVID-19 diagnosis and quarantine/isolation, and must provide a return to work with no restrictions upon their return to work from their health care provider.
4. If an employee does not have or utilizes all of his/her sick leave or vacation leave, he/she will be granted unpaid leave consistent with the Employee Manual policy for leave without pay.

All other Employee Manual rules shall remain in force.

This order will terminate at the conclusion of the pay period ending October 31, 2021.

Motion by Commissioner Wood, second by Commissioner McKay adopt Municipal Order No. 21-05 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

ORDINANCE AMENDING CHAPTER 30 – RECORDS REQUEST

The Board of Commissioners were presented with the following Ordinance on second reading:

COMMONWEALTH OF KENTUCKY
CITY OF MAYSVILLE
Ordinance No. 21-10

AN ORDINANCE AMENDING
CODE OF ORDINANCES CHAPTER 30

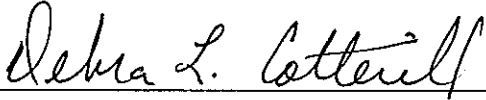
Summary

This Ordinance amends Code of Ordinances Section 30.01 to add in the definition of request that the written application for open records can be completed online. This Ordinance also amends Section 30.15 to require a statement of residency as outlined under KRS 61.870(10).

Motion by Commissioner McKay, second by Commissioner Brammer to adopt Ordinance No. 21-10 on second reading. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

ADJOURNMENT

Motion by Commissioner Wood, second by Commissioner Brammer to adjourn at 5:36 p.m. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.



MAYOR

CITY CLERK